

The Alstead Board of Selectmen met in open session on Tuesday December 19, 2017 at the municipal offices. Members present were Chairman Rock Wilson, Tim Noonan, and Alan Dustin. Tim led the pledge of allegiance. The minutes from the working session submitted by Chris Hansen were read and Tim moved to approved as read, Rock seconded. Alan moved to accept the amended minutes on December 5, 2017, Tim second. The board reviewed payment manifests, and signed a purchase order for DPW to purchase a snow pusher, and funds will be paid for out of the SB 38 grant. The board didn't approve the purchase order for salt.

Mary Ann Wolf and Jesse gave a year end report on the ambulance department, they had 45 transports, 28 non-billable calls, \$24,824 has been billed and to date have collected a little over \$9,000. Mary Ann has reviewed the EOB's, trip detail reports, ambulance paperwork, and categorized it and reviewed the TEMSIS data entry. She and Kelly have reviewed all the EOB's and trip details. There were several areas of concerns and room for improvement. There were 19 missed transports in TEMSIS, and the billing service needs the face sheets. Jesse reported he hired a new squad member who will be responsible for overseeing all the paperwork and TEMSIS entry. Jesse will provide the necessary training for squad members on TEMSIS. He also reported the face sheets are now available after the patient is checked in. Mary Ann suggested the ambulance department fax the face sheets to Kelly and she will fax them to the billing service. Our billing service doesn't bill for motor vehicle accidents. There is currently 3 outstanding bills and how would the board to handle these? The board asked Kelly to talk to Penny about this. Mary Ann asked if the board had considered having a hard ship policy. No decision was made. The board decided they would write off from 2015 and back for outstanding ambulance bills.

The board reviewed the warrant articles, and reduced the paving article to \$160,000 from \$175,000. Rock moved to strike the cemetery warrant article in the amount of \$45,000.

Rock reminded the board that in 2018 the Town will see an increase in the county bill and in the school payment.

The board discussed the fire department wages in order to avoid paying overtime. The board will continue to review the wages but no decision was made.

Tim moved to advertise for the Road Agent position after the beginning of the year, Rock seconded.

Alan discussed about going to an all-volunteer fire department, and will check with Langdon.

Rock reported there will be another working session on Tuesday January 2, 2018 at 5:00 pm at the Town offices.

Tim moved to adjourn, Tim seconded, meeting adjourned at 8:15.

Respectfully Submitted,

Kelly N Wright