

**Town of Alstead, New Hampshire Planning Board**

**APPLICATION FOR SITE PLAN REVIEW**

**FILE NO.** \_\_\_\_\_

**Date received/by who:** \_\_\_\_\_

Note: This form and all required information must be filed at least 21 days before the date of the meeting at which it is to be submitted to the Board. Filing is to be done at a regularly scheduled Planning Board Meeting or at the Town Clerk’s office or by mail to the Administrative Support Person of the Board and must be received 21 days before the meeting at which it is to be submitted.

1. Name, mailing address and telephone number of applicant. Include fax number, if applicable.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Name, mailing address and telephone number of owner of record if other than applicant.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Location of Proposed Project \_\_\_\_\_

4. Town of Alstead Tax Map \_\_\_\_\_ Lot Number \_\_\_\_\_

5. Name of Proposed Project \_\_\_\_\_

6. Name, mailing address and telephone number of surveyor, contractor, agent, engineer, and/or planner.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Provide a brief description of your Proposed Project; use separate sheets for drawings and maps: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Abutters: Attach a separate sheet listing the Town of Alstead Tax Map, Lot Number, Name and Mailing Address of all abutters, including those across a street, brook or stream. Names should be those of current owners as recorded in the Tax Records five (5) days prior to the submission of this application.

Note: Names submitted on the Request for Preapplication Review may not be current. No application shall be heard unless all abutters as described herein have been notified.

9. Include the required items as identified in Section V Submission Requirements in the Site Plan Review Regulations.

10. Payment of all applicable Site Plan Review fees:

Application Fee (see Town of Alstead Schedule of Planning Board Fees).....\$ \_\_\_\_\_

Each abutter, including owner and surveyor/agent/engineer/planner/easement holder (pursuant to RSA676: 4(I)(d)) -\$8.25<sup>ea</sup>

Total ..... \$ \_\_\_\_\_

The applicant and/or owner or agent, certifies that this application is correctly completed with all required attachments and requirements and that any additional costs for engineering or professional services incurred by the Planning Board or the Town of Alstead in the final approval process of this request shall be borne by the applicant and/or owner.

“I hereby authorize the Alstead Planning Board and its agents to access my land for the purpose of reviewing this Site Plan, performing road inspections and any other inspections deemed necessary by the Board or its agents, to ensure conformance of the on-site improvements with the approved plan and all Town of Alstead Ordinances and Regulations.”

Owner \_\_\_\_\_

or Authorized Agent (w/ letter of authorization from Owner)

Date \_\_\_\_\_