

## TOWN OF ALSTEAD, NEW HAMPSHIRE

### Select Board

Unapproved Minutes for Meeting of May 28th, 2025 at 5:00 PM

Town Offices, 15 Mechanic Street, Alstead, NH 03602

**SELECT BOARD PRESENT:** Joel McCarty, Chair, Gordon Kemp (arrived at 6:12pm), and Joe Levesque.

**STAFF PRESENT:** Misty Gratacos, Town Office Administrator; Prescott Trafton, Road Agent.

**COMMUNITY MEMBERS:** In person: Barbara Viegner, Marge Noonan, Judith Willis; **Google Meets:**

### PLEDGE OF ALLEGIANCE

**CALL TO ORDER:** Mr. McCarty called the Select Board meeting to order at 5:05 PM and then proceeded with leading the agenda-based discussion.

**GUESTS:** Tim Williams & Joe Ruggiero, Ruggiero Trash Services came to tonight's meeting to address the cost increase that they will be implementing. Once Mr. Williams stated the new costs Mrs. Gratacos stated that the Town has been paying the new trucking fees for some time. She verified this by retrieving the folder from 2024 showing that the Town has been paying the new fee since August of 2024. The Board asked Mr. Williams and Mr. Ruggiero to draft the increase in letter form and send it to the Board for review next week.

**ACTION ITEMS:** Board reviewed & signed the following: Payroll manifest (\$33,682.92); Bills manifest (\$27,747.42); Tax Liability manifest (\$6,700.28); the Board reviewed several items within the misc folder and mail folders.

**MINUTES FROM PREVIOUS MEETINGS:** 5/20 & 5/28 (#1-10:30am mtg.) meeting minutes were reviewed, and ***approved unanimously as written by the Board.***

### OLD BUSINESS:

- A. **Washed-out glass** – Mrs. Gratacos is working with the Town Attorney to have the letter drafted to Mr. Landry prior to Connecticut Valley Yard Works beginning work.
- B. **Thayer Brook bypass** –
- C. **Bridge projects** –
- D. **Dams** – The Board should have further updates in July.
- E. **Status of property at M11 L2 (abuts Town Hall)** –
- F. **Fire Dept Policies** –

**G. Pine Cliff Rd info/updates –**

**H. 210 Gilsum Mine Road land merger talks –**

**I. Complete Streets Information –** The Board should have updates by August.

**J. Newell property in question –** Charlie Pratt attended tonight's meeting asking for any updates. Mr. Pratt is requesting a letter from the Select Board and from the Alstead Conservation Commission, who oversees the management of the Alstead Town Forest. These letters need to clearly state that Mr. Pratt has been granted permission to have these troublesome trees removed. Mrs. Gratacos was tasked with connecting with the Conservation Commission to discuss the reasoning behind the request for the letter from them. Mr. Trafton stated that he spoke with Brett from Russell Tree Service regarding the tree situation at Mr. Pratt's property.

**K. Library Key –** Ms. Willis, Library Trustee stated that the Library Trustees had agreed to a Lock Box for the access key.

**L. Highway Garage mold situation –** Mr. Trafton stated that samples had been taken, waiting on results.

**M. Department & Board**

#### **NEW BUSINESS:**

#### **OTHER ITEMS:**

#### **DEPARTMENT REPORTS:**

**Emergency Management –** No updates available at this meeting.

**Fire Department –** No updates available at this meeting.

**Highway –** Mr. Trafton, Road Agent stated that the Highway Dept is monitoring water levels at Vilas Pool and will be in contact with Chief Kercewich regarding the plan to drain Vilas Pool to a working level. Mr. Trafton also brought to the Board's attention that he has found a candidate to hire as a grader operator. The candidate will stop by the Town Offices and meet with Mrs. Gratacos for the necessary paperwork for employment. Mr. Trafton stated that he will be addressing some concerns regarding driveway permits with the Planning Board.

**Supervisors of the Checklist –** No updates available at this meeting

**Police Department –** No updates available at this meeting.

**Town Clerk/ Tax Collector Office –** No updates available at this meeting

**Town Office Administrator –** In attendance, Mrs. Gratacos stated that the Tax Warrant had been created and signed off on by the Board. Tax bills will be going out at the end of the week with a due date of July 1, 2025. Mrs. Gratacos will be emailing Joyce Campbell-Counts, Alstead Conservation Commission to discuss the letter requested by Mr. Pratt for the tree removal.

**Transfer Station, Ambulance, and Parks –** No updates at this meeting

**Vilas Pool** – No updates at this meeting.

**BOARD REPORTS:**

**Mr. Kemp** – Mr. Kemp arrived at the meeting at 6:12pm and had no updates at this time.

**Mr. McCarty** – Mr. McCarty tasked Mrs. Gratacos with scanning the entire packet of information regarding a 91-A “Right to Know” request pertaining to a property off Griffin Hill Road to Drummond Woodsum, the Town Attorneys.

**Mr. Levesque** – Mr. Levesque stated that he will be attending the Conservation Commission meeting on 6/4 at 12noon

**PUBLIC COMMENTS/QUESTIONS:**

**INFORMATIONAL:**

**EXECUTIVE SESSION/S:** RSA 91-A:3, II (c)

On a motion made by Mr. McCarty and seconded by Mr. Levesque, ***the Board voted by roll call (Joel – y; Joe – y; Gordon – y) to enter non-public at 6:13 PM pursuant to RSA 91-A:3, II (c).***

On a motion made by Mr. McCarty and seconded by Mr. Kemp ***the Board voted to leave the non-public session at 6:55 PM. The motion passed unanimously.***

On a motion made by Mr. McCarty and seconded by Mr. Levesque, ***the Board voted to adjourn the public session of tonight’s meeting at 6:56pm. The motion passed unanimously.***

**Important Upcoming Events/Meetings**

Date/Time	Subject	Location	Notes
June 10 at 5:00 pm	Selectboard Meeting	Town Offices; 15 Mechanic Street	
June 23 at 5:30 pm	FMRSD School Board Meeting	High School Library	

Respectfully submitted,

Misty Gratacos

Town Office Administrator

