

TOWN OF ALSTEAD, NEW HAMPSHIRE

Select Board

Approved Minutes for Meeting of July 16, 2024 at 5:00 PM

Town Offices, 15 Mechanic Street, Alstead, NH 03602

SELECT BOARD PRESENT: Joel McCarty, Gordon Kemp and Matthew Saxton.

STAFF PRESENT:

Name	Position	In Person	Google Meet
Misty Gratacos	Town Administrator	•	
Shelley Steuwe	Recording Secretary	•	
Stephen Murrell	Police Chief	•	
Steve Reynolds	Emergency Mgmt Director	•	
Jesse Moore	Director of Sanitation, EMS & Grounds	•	
Penny Gendron	Land Use Clerk	•	

COMMUNITY MEMBERS: **In person:** Joe Levesque, Judith Willis; **Google Meets:** None

CALL TO ORDER: Mr. McCarty called the Select Board meeting to order at 8:22 PM and then proceeded with leading the agenda-based discussion.

ACTION ITEMS: Review email correspondence from Primex regarding Town issued credit cards; review email from Charles Johnson (DuBois & King)

MINUTES FROM PREVIOUS MEETINGS: The 7/9 Selectboard minutes were not reviewed and approved. They will need to be added to the agenda for 7/23.

OLD BUSINESS: Mr. McCarty motioned not to discuss due to non-public on agenda; Mr. Kemp seconded.

- A. Washed-out glass**
- B. Thayer Brook bypass**
- C. Bridge projects**

- D. Dams
- E. Status of property at M11 L2 (abuts Town Hall)
- F. Model T MOU
- G. Langdon Library Fees
- H. Employee Health Insurance
- I. Fire Department Policies
- J. Vilas Pool credit card
- K. Pine Cliff Road
- L. Department & Board

NEW BUSINESS:

- Public Hearing – Lake Warren Water Quality Improvement via Modifications to Pine Cliff Road (see separate minutes)
- Credit card for Vilas Pool Committee volunteer –
 - Mr. McCarty sought the opinion of our insurer, Primex, who did not provide promising input. Mr. Saxton is not in favor. Mr. McCarty noted that we have a credit card policy which states only Department Heads are allowed to hold credit cards. Mr. Kemp and Mrs. Gendron both have credit cards, and Chief Murrell feels it's important for her to continue to have one. Mr. McCarty suggests that the policy then needs to be revised. Mr. Saxton was volunteered to do this.
- Email from Charles Johnson –
 - Providing notice to Mr. McCarty that on 7/16 their environmental team is expected to visit sites to collect information about wetlands and natural resources.

OTHER ITEMS: None.

GUESTS: None.

DEPARTMENT REPORTS:

Emergency Management: Director Reynolds reports that we will need to let Cintas know ASAP if the extinguisher stand at the library needs to go back. Mr. Saxton says that he did not understand that this was being done outside of the library trustees. Director Reynolds says that had he been told that individual teams were going to be looking into other sources for the stand, he could have told them to hold off until he knew how they would proceed. He notes that a similar miscommunication happened at the Vilas Pool as well. Mr. Kemp acknowledges that there could have been clearer communication between groups.

Transfer Station, Ambulance, and Parks –

- Ambulance – Director Moore reports that he received the repair bill for the ambulance from Steve's Equipment (\$4,000). He contacted the dealership that the truck was purchased from, and they are sending us a check for \$2,000. The electrician came and put 99% of the lights in at the Fire Station today (they have one more to finish tomorrow).

This past weekend he went to NH Health Trust to undergo training on how to deal with hazardous materials. He encourages other Town employees to attend.

- Transfer Station – No updates.
- Parks – No updates.

School: Mr. Levesque reports that they found out today that the School Board is not going to face litigation from the Superintendent who resigned.

OTHER ITEMS: None.

GUESTS: None.

BOARD REPORTS:

Mr. Saxton – None.

Mr. Kemp – None.

Mr. McCarty – Southwest Regional Planning Commission wants him to know that they are releasing a Complete Streets grant implementation opportunity for 2024, up to \$100,000, to support construction for non-infrastructure activities. Mr. Levesque notes that they are having one more meeting (7/22) to finalize the policy that they're going to bring to the Selectboard to sign. If it needs additional work, they may still be able to meet the deadline, but it's approaching fast.

PUBLIC COMMENTS/QUESTIONS: None.

INFORMATIONAL: None.

EXECUTIVE SESSION/S: RSA 91-A:3, II (c) conflict resolution

Next regular Select Board meeting:	Tuesday, July 23, 2024 @ 5:00 PM, Town Offices, 15 Mechanic Street.
Next FM School Board meeting:	Monday, August 12, 2024 @ 6:00 PM, High School (2nd Monday)
Next 5-Town Select Board meeting:	TBD – Reschedule in progress

On a motion made by Mr. Kemp and seconded by Mr. McCarty ***the Board Chair adjourned the public meeting at 8:41 PM.***

On a motion made by Mr. McCarty and seconded by Mr. Saxton, ***the Board voted by roll call (Joel – y; Gordon– y; Matt – y) to enter non-public at 8:41 PM pursuant to RSA 91-A:3, II (c) conflict resolution***

On a motion made by Mr. ? and seconded by Mr. ? the Board voted to leave the non-public session at ? PM. The motion passed unanimously

Respectfully submitted,

Shelley Steuwe

Recording Secretary