

**TOWN OF ALSTEAD
BUILDING & DEMOLITION PERMIT
INSTRUCTIONS**

Please fill out the attached Building or Demolition Permit Application completely. Include the following:

- Plans (which need not be professionally drawn), showing the actual shape, dimensions and location of the lot to be used, of existing buildings upon it, of alterations proposed to existing buildings, and of proposed of new buildings.

- Information as to the existing and intended use of each building, lot or part thereof, and as to the number of families, boarders, or other occupants any building upon the premises is designed to accommodate.

If any information is omitted, the form will be returned to you. If you have specific questions when filling out the application, please don't hesitate to call Charlotte Comeau during the day at 835-2986 and she will get an answer to your question.

After the application is done, please return it to the Office Administrator, Charlotte Comeau at the Municipal Offices with payment of \$25.00, or you can mail the completed application and check to: Town of Alstead, PO Box 60, Alstead, NH 03602.



Permit No. _____

**TOWN OF ALSTEAD
APPLICATION FOR BUILDING PERMIT**

The undersigned hereby requests a building permit for the following use, to be issued on the basis of the representation contained herein. Permit voided in the event of misrepresentation or failure to undertake construction within twelve (12) months of the date of approval.

Location of Property _____ Tax Map # _____ Lot # _____

Name of Landowner _____

Mailing Address _____ Phone No. _____

Name of Applicant _____

Mailing Address _____ Phone No. _____

Nature of Construction _____

Are there any restrictions/covenants on this deed? Yes _____ No _____

Lot Size _____ Frontage _____

New Construction _____ or Addition to existing building? _____

Dimensions of Proposed Construction Length _____ Width _____ Stories _____

Setback from Right of Way _____ Rear _____ Side _____ Side _____

Type of Water System _____ Type of Sewerage System _____

State Septic Approval No. _____ Are you currently in Current Use? _____

Driveway Permit – Town or State _____ Are you in a Flood Plain ? _____

General Contractor's Name _____ Phone # _____

Plumber's Name _____ Plumber's # _____

Electrician's Name _____ Electrician's # _____

Signature of Applicant _____ Date _____

Application Received _____ \$25.00 Fee Paid _____ Approved _____

Signed: Zoning Officer _____ Date _____

After the Zoning Officer has approved your building permit, it may be picked up at the Town Office during normal business hours.