

TOWN OF ALSTEAD, NEW HAMPSHIRE
Select Board
Approved Minutes for Meeting of August 25, 2020 at 6:00 p.m.
Municipal Building, 15 Mechanic Street, Alstead, NH 03602
Conference call: (978) 990-5000, access code 539083#

SELECT BOARD PRESENT: Rock Wilson; Mary Ann Wolf; Joe Levesque (in person)

STAFF PRESENT: Charlotte Comeau, Office Administrator; Bobbie Wilson, Vilas Pool Committee (in person)

COMMUNITY MEMBERS: Marge Noonan; Barbara Viegner; Judith Willis (in person)

GUESTS:

CALL TO ORDER: Rock Wilson called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE: At 6:03 p.m. Rock opened with the Pledge of Allegiance.

ACTION ITEMS: Signed: bill and payroll manifest, purchase order for culvert, purchase order for chairs and chair rack

DISCUSSION: Mary Ann spoke on the Emergency Action Plan (EAP) for Lake Warren & Vilas Pool and Warren Dam LOD. She mentioned that the EAP should be updated every 4 years. Rock said to ask David because he thought the EAP was done in 2016. In the letter received by the state said that we need certain things done by December 2020. Rock said we did remove some trees at Vilas Pool but we could not remove the tree by Warren Dam because the people that own Chases Mill said the tree is fine and that we had no jurisdiction to remove the tree. The bearing at Vilas pool dam is cemented in and not sure why.

Joe spoke on the 10-year plan with Southwest Regional Planning. He said he talked with Henry Underwood about this. He said it is a bad idea because if we get one of our bridges on the plan then it would have to be fixed by state specs and would be more costly. We would be better off just repairing them as we can. Usually there are only state bridges on the 10-year plan.

FD job descriptions. Charlotte mentioned that she spoke with Bob Quaglin and he just had the Chief as well. Rock agreed that would be the case because they have their own bylaws. Kim should have job descriptions of the different levels. Mary Ann and Joe will check with Kim at the Fire Dept. meeting they will be attending next month.

Discussion took place on the library wants to get a sink for the basement for approximately \$1,300. This did not include the electrical for the pump if needed. Joe will look into this more to determine if a pump is needed.

Some discussion on the MOU and cover letter to send to Mary Lou Huffling. This was signed.

Bobbie spoke on the upcoming elections and how things were going to be as far as the polling place.

Discussion took place on the ending date of the Ambulance auction. Rock said to give it a month. It was agreed that the end date will be the September 21st.

Mary Ann spoke on the framed items that the Historical Society are making and asked if the town could share in some of the expense of this. Rock said that he has a contact for plexiglass and to get him the size they need and he will purchase and donate it.

There was some discussion on the police dept sending all 91A requests to the attorney. The Board asked Charlotte reach out to NHMA and get their take on it and if they would be able to help and what do most towns do for police 91A requests.

Mary Ann asked about signs for above the door overhangs over the Fire Dept. and Town Hall. Rock said to wait until the end of October and see where we are with the budget.

Joe talked about the Friendly Meals grill at town hall. He said he inspected it and said that there is no lock on it and anyone could use it. After much discussion, the Board asked Charlotte to call Primex to see if there is a liability by having the Friendly Meals grill there.

At the ambulance meeting Jesse and Bobbie went through the village station office with Mary Ann and Joe and discovered lots of old files, file cabinets that had empty boxes in them, building permits from 1989 etc. This use to be the town office and police station. Mary Ann wanted to know if the Fire Dept could move all of their stuff to the east station so they can utilize this room. Mary Ann said she would be happy to approach Kim about this when they meet next month. This will give the ambulance more room for their supplies.

Jesse asked if the snowblower could be moved and not be stored in the Ambulance bay. Now with the oil tank there it is too crowded. The Board asked Charlotte to reach out to Prescott and ask him to find another place for it.

Discussion took place on when to start the budget process. It was agreed to start it on the 22nd. Jesse said that he would present his budget then. Do not start meeting every week yet. Rock said he will be gone November 18-25th.

Jesse spoke on an extractor washing machine that they would like. It's between 7,000 and 15,000. It takes pathogens and soot out of gear. Rock asked where he would put it and Jesse didn't know. The extractor needs 3 phase and town hall is only a 2 phase so we would have to upgrade. Jesse said within the next 5 years it will probably be mandatory by the state.

Mary Ann asked about the town pound letter from Ida Aiken stating that she would like to clean it up. The board agreed to have her fill out and sign the Primex volunteer form.

Mary Ann asked if wells need a permit? Rock said you don't need a permit for wells but there are setbacks and this is all done at the state level. Charlotte will look into this and ask the assessors to go out and look at the property.

MINUTES FROM PREVIOUS MEETING: Minutes of August 11, 2020: On a motion by Mary Ann, seconded by Joe; ***the Board voted to approve the minutes. The motion passed.***

PUBLIC COMMENTS: Barbara asked Bobbie if there were doing anything at Vilas Pool this year. Bobbie said only maintenance. Bobbie wanted the ambulance and fire truck outside so they can use the bays for elections. Jesse said the ambulance and fire truck can't stay outside in November as they can't be below 55 degrees. It will freeze medication in the ambulance and pump and casing in fire truck. It's against the law for ambulance to be outside overnight. Rock suggested to Bobbie to find another way.

INFORMATIONAL:

On a motion by Mary Ann, seconded by Joe; ***the Board voted to adjourn at 7:35 p.m. The motion passed.***

Respectfully submitted,



Charlotte Comeau, Office Administrator

The next meeting of the Select Board is scheduled for Tuesday, September 22nd at 6:00 p.m. The Board will come in on the 9th to sign the manifest