

**TOWN OF ALSTEAD, NEW HAMPSHIRE**  
**Select Board**  
**Approved Minutes for Meeting of December 14, 2021 at 5:00 p.m.**  
**Town Hall, 9 Main Street, Alstead, NH 03602**

**SELECT BOARD PRESENT:** Mary Ann Wolf; Joe Levesque; Joel McCarty

**STAFF PRESENT:** Charlotte Comeau, Office Administrator; Jesse Moore, Ambulance Chief; Steve Murrell, Police Chief; Prescott Trafton, Road Agent

**COMMUNITY MEMBERS:** Glenn Elsesser; Matt Saxton; Rudolf & Barbara Viegener; Jude Willis; Bobbie Wilson, Vilas Pool Committee

**PLEDGE OF ALLEGIANCE:** Barb led in the Pledge of Allegiance

**CALL TO ORDER:** Mary Ann called the meeting to order at 5:00 p.m.

**ACTION ITEMS:** Signed payroll manifest in the amount of \$17,384.43 and bill manifest in the amount of \$905,280.41. This includes the school and county bill, Vilas Pool bill for electric. Reviewed letter from Steve stating the Chief of Police shall be the "Agent to Expend" on the new police department donation account that will be set up by the Treasurer, Hans Waldmann per the auditor's request. Letter was signed to owner of trailer that was put on Gilsun Mine Rd. informing them to remove it.

**GUEST:**

**MINUTES FROM PREVIOUS MEETING:** Minutes of December 7, 2021: on a motion by Joel, seconded by Joe; ***the Board voted to approve the minutes as corrected. The motion passed unanimously.***

Much discussion took place on ways to cut the 2022 proposed budget to remain under the 3% cap amount based on Glenn Elsesser's calculations and to keep the cost-of-living adjustment for the employees of 4.1%. Joel doesn't think that is high enough to keep employees. He suggests a 4.1% cost-of-living adjustment for every employee in the operating budget and then an additional amount in a warrant article. Joe and Mary Ann agreed. Other items were discussed to remove from the operating budget and put as a warrant article.

**Prescott:** Mentioned that the sales agreement with Fuzzy Brothers for sand and gravel will remain the same rates as 2021. \$3/yard for Garland and \$6/yard for Fuzzy Brothers at \$43k which we won't have to pay until the budget passes. He asked if the Board was in agreement with this. On a motion by Mary Ann, seconded by Joel; ***the Board voted to approve the agreement for 2022. The motion passed unanimously.***

- Presented a purchase order for \$20k to pre buy salt with Morton Salt. On a motion by Mary Ann, seconded by Joel; ***the Board voted to approve and signed it. Prescott is going to ask for some salt back from the state that they have used for state roads. The motion passed unanimously.***
- Presented a purchase order for a welder for \$16,090. He has this amount in the budget. He thinks we could save the town some money by purchasing this, that it would be a valuable asset to the town. After some discussion, on a motion by Joe, seconded by Joel; ***the Board voted to approve the purchase of the welder now rather than putting it in a warrant article. The motion passed unanimously.***
- Reached out to two people in town to see if they can get help with shoveling the library steps and town office. One was Russell Tree and the other Ray Rawling. Didn't receive a quote from Russell Tree but received a quote back from Ray for \$75 per storm to keep the library and town office clear. On a motion by Joel, seconded by Mary Ann; ***the Board voted to approve having Ray Rawling do this service. The motion passed unanimously.***
- Has the lights for the exit side of the town hall and will be putting it up before elections. He has reached out to Jack Fuller about replacing the light at east station and waiting to hear back. Will probably need to be an LED.

- Mentioned that DOT will not put the traffic light back in at Fuller Machine unless we pay for it. Joe said John Mann was going to look into this.

**Steve:** Steve said the inside AED's were ordered at \$20,275. He would like to discuss getting the signed trailer with the ARPA funds in the future.

**Jesse:** Mary Ann asked Jesse for the documentation that Bryan will be used stating that employees have had training for using AED's. Next week before the inside ones are installed, Bryan will do the training. Jesse said training for employees need to be done every two years.

- Jesse and Steve drove around town to document where the AEDs would be placed. They added five more. They will be placed every one and half miles except for Cobb Hill and Rhoades Road where they will be a little further apart. Steve will be working with the power company on placement of AEDs on poles. Once they get that back they will do an RFP on installation. Joel said that ARPA funds would also pay for signage.

**Charlotte:** Asked about whether the Board had seen the quotes from Kim Kercewich for pagers. The Board questioned this and asked if she could ask Kim to come to the meeting next week to discuss this and his budget.

- Has scheduled Steve Martin to clean the library furnace this year and has put him in touch with the librarian. She is going to schedule for him to clean all of them next year.

**Joel:** Alstead resident, Dan Hall is 100 years old.

- Been in touch with a consulting engineer candidate at the dam bureau regarding the letter of deficiency.

#### **INFORMATIONAL:**

#### **PUBLIC COMMENTS:**

**NON-PUBLIC SESSION:** On a motion by Mary Ann, seconded by Joe; *the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 6:52 p.m. The motion passed unanimously.*

On a motion by Joel, seconded by Joe; *the Board voted to exit NPS and reconvened public meeting at 7:19 p.m. The motion passed unanimously.*

On a motion by Joe, seconded by Joel; *the Board voted to adjourn at 7:20 p.m. The motion passed unanimously.*

Respectfully submitted,



Charlotte Comeau, Office Administrator

**The next Select Board meeting is scheduled for Tuesday, December 21, 5:00 p.m. at the Town Hall**