

**TOWN OF ALSTEAD, NEW HAMPSHIRE**  
**Select Board**  
**Minutes for Meeting of October 29, 2019 6:00 p.m.**  
**Municipal Building, 15 Mechanic Street, Alstead, NH 03602**

**SELECT BOARD PRESENT:** Alan Dustin, Chairman; Mary Ann Wolf

**STAFF PRESENT:** Julie Bacon, Town Clerk/Tax Collector; Charlotte Comeau, Office Administrator; Kim Kercewich, Fire Chief; Jesse Moore, Ambulance Chief; Steve Murrell, Police Chief; Prescott Trafton, Road Agent; Bobbie Wilson, Vilas Pool Chair

**COMMUNITY MEMBERS PRESENT:** Joe Levesque; John Mann; Marjorie Noonan; Judith Willis; Barbara Viegener

**GUESTS:**

**CALL TO ORDER:** Chairman Alan Dustin called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:** At 6:00 p.m. Alan led the Pledge of Allegiance.

**ACTION ITEMS:** Signed letter to remove mobile home on Map 18 Lot 1 Sublot MHC. Read mail, Alan noted that one of the cruiser lease is paid.

**DISCUSSION:** Discussion took place on designated a new person for the Emergency Management Director as Brian Hughes resigned. The Deputy Darren Perlongo has also resigned and gave a name of Steve Reynolds that may be interested in the Director position. Charlotte had left a message for Steve.

Discussion took place with department heads on items needed that we could spend the unanticipated funds on:

Police:	Emergency Equip-Cargo System for both cruisers	<b>\$4,944</b>
	New radar equip. for both cruisers (current ones are very old)	<b>\$4,425</b>
Fire:	Nothing	
Ambulance:	Repair ambulance (purchase of lights)	<b>\$5,546</b>
	Nitrous Oxide unit which calms patient and relives pain w/o opioids	<b>\$3,750</b>
DPW:	Replace 2 overhead doors with remote access 16x16 door	<b>\$5,800</b>
	14x16 door	<b>\$5,195</b>
	Labor	<b>\$1,525</b>
	This will also reduce cost of heat	

Total of all of the above is \$31,185/Aid received is \$33,003.25. Decision will be made at the next meeting when Rock is present.

Charlotte mentioned that the Municipal building needs a new HVAC system (we are in year 15 of a life expectancy of 15-year system and have had problems over the past year). This would be between \$15-20,000. Could put this in the budget or use the municipal aid money we get next year for it.

Charlotte told the board that after speaking with the health insurance representative, we still have time to change the plan to a higher deductible plan which would be a cost savings to the town as well as employees. With the current covered employees, the annual savings to the town would be \$16,635. In addition, she asked if the Board would consider keeping the employer contribution at 87% and employee 13% since there is so much of a savings and due to the fact that the employees will now have a higher deductible to meet. This percentage is reflected in the above amount. On a motion by Mary Ann Wolf, seconded by Alan; ***the Board voted to go with the higher deductible plan and stay at the 87% contribution amount. The motion passed unanimously.***

Charlotte discussed and reviewed the 2020 proposed budget for executive, treasurer, auditors & assessors, legal fees, personnel administration, general government, insurance, regional associations and welfare. Total bottom line of these are less than the 2019 budget.

Julie Bacon discussed and reviewed the 2020 proposed budget for town clerk/tax collector. Total bottom line for both departments are less than the 2019 budget.

Prescott told the board that the plow needs a new plate welded on for the cutting edge to attach to. The price he had was \$1,650 from a person at Fuller Machine to weld. Mary Ann brought up the fact that she had read a law in which there would have to be another bid since Rock is on the Board and also the owner of Fuller Machine. Some discussion took place and no decision was made. Mary Ann will get more information about this.

**MINUTES FROM PREVIOUS MEETING:** Minutes of October 22, 2019: On a motion by Mary Ann, seconded by Alan; ***the Board voted to approve the minutes as amended. The motion passed unanimously.***

**PUBLIC COMMENTS:** John Mann spoke to the board stating that he is a member of the Lake Warren Association and has been working with Southwest Regional Planning to apply for a grant and working with an engineer regarding shore line protection. He wanted the Board to be aware. He also brought up about the energy efficiency at the town all. Alan told him that there was going to be renovations done on the hall in March that may take care of this issue.

**NON-PUBLIC SESSION (NPS):** On a motion by Alan Dustin, seconded by Mary Ann Wolf; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 7:36 p.m. The motion passed unanimously.***

Select Board members present were: Alan Dustin, Mary Ann Wolf. Also present was Office Administrator, Charlotte Comeau; Ambulance Chief, Jesse Moore; Police Chief, Stephen Murrell.

Annual performance reviews for ambulance crew were presented. Performance review for police administration was discussed and wage increase approved and signed.

Brief discussion with Steve took place regarding progress of communication tower.

Brief discussion took place on Charlotte's salary and possible increase, no decision was made.

On a motion by Mary Ann seconded by Alan Dustin; ***the Board voted to exit NPS and reconvene public meeting at 8:47 p.m. The motion passed unanimously.***

**INFORMATIONAL:**

On a motion by Alan Dustin, seconded by Mary Ann Wolf; ***the Board voted unanimously to adjourn at 8:50 p.m. The motion passed unanimously.***

Respectfully submitted,



Charlotte Comeau, Office Administrator

**The next meeting of the Select Board is schedule for Tuesday, November 5<sup>th</sup> at 6:00 p.m.**