

**TOWN OF ALSTEAD  
BUILDING & DEMOLITION PERMIT  
INSTRUCTIONS**

Please fill out the attached Building or Demolition Permit Application completely. Include the following:

- Plans (which need not be professionally drawn), showing the actual shape, dimensions and location of the lot to be used, of existing buildings upon it, of alterations proposed to existing buildings, and of proposed of new buildings.
- Information as to the existing and intended use of each building, lot or part thereof, and as to the number of families, boarders, or other occupants any building upon the premises is designed to accommodate.

If any information is omitted, the form will be returned to you. If you have specific questions when filling out the application, please don't hesitate to call Charlotte Comeau during the day at 835-2986 and she will get an answer to your question.

After the application is done, please return it to the Office Administrator, Charlotte Comeau at the Municipal Offices with payment of \$25.00, or you can mail the completed application and check to: Town of Alstead, PO Box 60, Alstead, NH 03602.



Permit No. \_\_\_\_\_

**TOWN OF ALSTEAD  
APPLICATION FOR BUILDING PERMIT**

The undersigned hereby requests a building permit for the following use, to be issued on the basis of the representation contained herein. Permit voided in the event of misrepresentation or failure to undertake construction within twelve (12) months of the date of approval.

Location of Property \_\_\_\_\_ Tax Map # \_\_\_\_\_ Lot # \_\_\_\_\_

Name of Landowner \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone No. \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone No. \_\_\_\_\_

Nature of Construction \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are there any restrictions/covenants on this deed? Yes \_\_\_\_\_ No \_\_\_\_\_

Lot Size \_\_\_\_\_ Frontage \_\_\_\_\_

New Construction \_\_\_\_\_ or Addition to existing building? \_\_\_\_\_

Dimensions of Proposed Construction Length \_\_\_\_\_ Width \_\_\_\_\_ Stories \_\_\_\_\_

Setback from Right of Way \_\_\_\_\_ Rear \_\_\_\_\_ Side \_\_\_\_\_ Side \_\_\_\_\_

Type of Water System \_\_\_\_\_ Type of Sewerage System \_\_\_\_\_

State Septic Approval No. \_\_\_\_\_ Are you currently in Current Use? \_\_\_\_\_

Driveway Permit – Town or State \_\_\_\_\_ Are you in a Flood Plain ? \_\_\_\_\_

General Contractor's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Plumber's Name \_\_\_\_\_ Plumber's # \_\_\_\_\_

Electrician's Name \_\_\_\_\_ Electrician's # \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Application Received \_\_\_\_\_ \$25.00 Fee Paid \_\_\_\_\_ Approved \_\_\_\_\_

Signed: Zoning Officer \_\_\_\_\_ Date \_\_\_\_\_

After the Zoning Officer has approved your building permit, it may be picked up at the Town Office during normal business hours.