

TOWN OF ALSTEAD, NEW HAMPSHIRE

Alstead Broadband Committee

Approved Minutes for Meeting of August 12th, 2020 at 6:30 p.m. Municipal Building, 15 Mechanic Street, Alstead, NH 03602 Conference call: (978) 990-5000, access code 539083#

Google meet; <https://meet.google.com/gzp-ovpr-fyf>

COMMITTEE MEMBERS PRESENT: Joe Levesque, Jim Howard, Mark Mastrocinque. Chris Rietmann & Gordon Kemp by Google Meet.

TOWN STAFF PRESENT: N/A

COMMUNITY MEMBERS PRESENT:

CALL TO ORDER: called the meeting to order at 6:34p.m.

GUESTS: N/A

MINUTES FROM PREVIOUS MEETING: Minutes of August 5th, 2020: On a motion from Jim Howard, seconded by Gordon Kemp the Committee voted to approve the minutes of the August 5th meeting.

DISCUSSION AND ACTIONS:

- I. The Alstead Broadband survey flyer will be printed when the town copy machine is repaired. We agreed to eliminate question #6 on the survey and invite residents to join the committee. The link to the Google Form survey will be added.
- II. We will schedule two public information hearings for the town. We must have a public benefit study complete to present to the Select Board.
- III. RFI's are ready to be mailed. RFI's will signed by Joe Levesque and be sent via email and U.S. Mail.
- IV. Public benefit calculation – Westmoreland's public benefit calculation has been copied to our Google Drive. We will use it as a template.
- V. Jim Howard has drafted an RFP using the Walpole RFP as a template. We need the number of premises and business for the RFP and percent of town that is presently covered by broadband. Walpole used the number of postal addresses.

OLD BUSINESS:

- I. Satellite update From Jim. SpaceX is launching another satellite on Friday. The SpaceX beta test will not occur in the Alstead area. Amazon got approval from the FCC for their system. **No update as of August 12th.**
- II. RFI – ready to be signed and sent. **Joe Levesque will sign the copies to be mailed.**

- III. As per Brad Roscoe the costs to the Town of Chesterfield: contract review – Town lawyer (Chesterfield’s was on retainer, probably spend about 8-10 hours reviewing contract). Bond Lawyer was about \$5 to \$6k for Chesterfield and we split the cost with Consolidated. Some of the recent Towns (Walpole) have gotten Consolidated to pay for it all. This included all the work for getting the Bond issued.

NEW BUSINESS:

- I. WMUR story/ JoAnn Lemieux – many stories about federal money for broadband access in rural communities.

INFORMATIONAL:

OTHER ITEMS:

- I. Public comments - none
- II. Next meeting Wednesday, August 19th at 6:30 P.M.

ACTION ITEMS:

- I. Chris Rietmann will translate the Survey Monkey survey into Google Forms. **Done**
- II. Joe Levesque and Chris Rietmann will finalize the survey, update the URL for Google Forms and have it printed and mailed. **The Alstead Broadband survey flyer will be printed when the town copy machine is repaired. We agreed to eliminate question #6 on the survey and invite residents to join the committee. The link to the Google Form survey will be added.**
- III. Jim Howard will contact Dennis Markham to determine approximate administrative costs for the project. **Walpole’s cost was approx. \$400 for postage. Walpole’s bond counsel was paid by CCI.**
- IV. **As per Brad Roscoe the costs to the Town of Chesterfield: contract review – Town lawyer (Chesterfield’s was on retainer, probably spend about 8-10 hours reviewing contract). Bond Lawyer was about \$5 to \$6k for Chesterfield and we split the cost with Consolidated. Some of the recent Towns have gotten Consolidated to pay for it all. This included all the work for getting the Bond issued.**
- V. Jim Howard will start preparation of the RFPs – **in progress**
- VI. **RFI’s are ready for mailing. Joe Levesque will sign the copies to be mailed.**

On a motion by Gordon Kemp and seconded by Jim Howard, the Board voted to adjourn at 6:54PM. The motion passed unanimously.

Respectfully submitted,

Mark Mastrocinque, Secretary

The next meeting of the Broadband Committee is scheduled for Wednesday, August 19th, 2020 at 6:30PM

These are the official meeting minutes. They are approved.