

TOWN OF ALSTEAD, NEW HAMPSHIRE
Select Board
Approved Minutes for Meeting of September 22, 2020 at 6:00 p.m.
Municipal Building, 15 Mechanic Street, Alstead, NH 03602
Conference call: (978) 990-5000, access code 539083#

SELECT BOARD PRESENT: Rock Wilson; Mary Ann Wolf; Joe Levesque (in person)

STAFF PRESENT: Rick Berringer, Fire Dept. Member; Charlotte Comeau, Office Administrator; Jesse Moore, Ambulance Chief; Bobbie Wilson, Vilas Pool Committee (in person)

COMMUNITY MEMBERS: Ronald Batchelder; James Howard, Gordon Kemp; Mark Mastrocinque; Richard Nalevanko; Marge Noonan; Barbara Viegner; Judith Willis (in person)

GUESTS: Tom Carr from Meridian Land Services

CALL TO ORDER: Rock Wilson called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE: At 6:00 p.m. Rock opened with the Pledge of Allegiance.

ACTION ITEMS: Signed: bill and payroll manifest, purchase order for DPW computer

DISCUSSION: The Board acknowledged Tom Carr. Tom spoke on the upcoming repair that will be done on Cranberry Pond Dam and presented the plans. He said there was no action required from the Select Board but that he had to let the Board know what is going on and answer any questions. He said the start date is scheduled for October.

The Board acknowledged Rick Berringer. Rick asked about a fundraiser letter for the side by side they want to send to residents using the town postage permit. The Board was all in agreement with this. Rick will come in and make the copies, fold, tape and pay the postage fee. Rick asked if we can give a letter to the Alstead Gun Shop regarding their donation. Mary Ann will do a draft one.

The Board acknowledged Ron Batchelder. Ron asked about the notice that was in the paper for Map 9 Lot 2A that the town had out for bid which no one bid on. He would like to offer \$500. He wants to clean it up and add it to his property. Charlotte mentioned that the guidance she received from legal was that they would have to post a notice on this again and put it out for bid. The Board asked Charlotte to put it in the paper with no minimum amount.

The Board acknowledged Gordon Kemp, Broadband Committee, Chair. Gordon passed out a presentation and gave an update on where they are at this point. They have mailed out the surveys and have received about 100 back. He is hoping for 300. After much discussion, Gordon asked Charlotte to post the presentation on the town website.

Discussion took place on where to store the snowblower. Prescott thinks the building out back is too small plus it is not heated. Usually Prescott takes it out in the summer but didn't this year. It does need maintenance so Prescott will bring it to the shop for now and will try and come up with a place to put it. They may not be any other choice but to keep at the fire station.

Prescott mentioned they were \$500 short on the bid for the ambulance. He would like to repost it for another 30 days. All agreed.

Mary Ann spoke on the letter from Robert Brown regarding the stoplogs on Warren Brook Dam. Prescott said that it can't be locked right now because of the added stoplog. After some discussion, Rock recommends to have Prescott take care of this. Rock said that they should not be breaking into the spillway of the dam. This is not Lake Warren Assoc. responsibility; it is the town/Board's responsibility for the dam. Prescott has it on his list to take care of locking it.

Mary Ann spoke on the issue of removing the propane line to the grill and that we haven't received Friendly Meals insurance or signed MOU. Joe said if the grill cannot be used, he would like for the line to the 1000-gallon tank to be removed and have them get their own small tank. There is concern that there is no lock on the line and can be tampered with. Per town's insurance company this is "a significant risk. If a non-profit staff member were to be injured/burned/tripped and fell over the gas supply there is a good possibility the Town could be held responsible since the grill is on Town owned land and there has been permission to use the grill." Charlotte

mentioned that this is only used a couple times a year. On a motion by Joe, seconded by Mary Ann; ***the Board voted to have the line removed. The motion passed unanimously.***

Joe discussed his visit with the Fire Department. Joe mentioned that he was surprised that less than a year after Kim stated he did not need anything, there was a whole list of things requested. 1. Making more room at the station. Kim stated that they would take the FD things out of the Ambulance Dept. if the ambulance would go to the east station and remove the stretcher and old defibrillator. Joe asked if the two departments could work together. Mary Ann asked for Charlotte to reach out to Kim and Jesse to work this out. 2. They would like a sign for the FD like the ambulance has. 3. Would like lines painted in front of the building for backing in purposes. Prescott said that they would do it but it is an all-day project as the weather is colder and takes longer for the paint to dry and that the FD would need to sweep the area. 4. A device for the doors that would indicate when the door is all the way up when inside the truck. When in the truck, you aren't able to see when the door is all the way up. Rock mentioned that you could push the button before entering the truck. 5. Want an extractor to clean heavy-duty coats, Joe asked them to look into cost of this, perhaps could split the cost with the Ambulance and put into budget. 6. Not allowing FD to fill swimming pools. Mary Ann stated per our insurance company this is a risk and it has been made town policy not to do this. Their request was that we state this on the town website since it has been something they have done for a while. Charlotte will do this. 7. Many missing street signs and would like them replaced. Prescott mentions that many missing signs are on class 6 road and the town is not allowed to spend money on a class 6 road, this would include street signs. Prescott states you can ask the resident to maintain and put up a street sign on a class 6 road. Prescott mentioned there are some main road ones that are missing he can replace. He said these are not cheap, around \$500 and a few that he has recently replaced have been stolen. 8. Would like the outside of the station pressure washed. Prescott said they have a tank full of water and a hose. The question was why couldn't they do it themselves. 9. Expand the station by adding a fourth bay. Prescott mentioned that there are two apparatuses that are not in service. Discussion took place on finding another place for some of these. Joe said they are willing to clean, and asked if we could get rid of the carpet. Mary Ann asked if they were willing to paint. Joe said that they were.

Discussion took place on the Landmark property; it was agreed to put it in the paper for a sealed bid with minimum of \$12,000.

Charlotte asked about setting up and taking down for polls. Now that things are different with the new voting booths she asked if the highway dept could be relieved from setting it up. Bobbie mentioned that they like to set things up themselves. She is going to try and store the booths in the ambulance closet so Prescott won't have to put in the loft. The election people put away most of the tables but could use help from the highway dept putting the rest away.

Discussion took place on the contract that was given by a Utility Assessor, George Sansoucy. Charlotte explained that this person has knowledge of correct way to assess polls in order for the town to tax the correct amount of money. The Board would like further explanation. Charlotte will invite George to attend the next meeting.

MINUTES FROM PREVIOUS MEETING: Minutes of August 25, 2020: On a motion by Mary Ann, seconded by Joe; ***the Board voted to approve the minutes. The motion passed unanimously.***

PUBLIC COMMENTS: Gordon asked if the Broadband committee could use the town hall for their meeting. After some discussion, all agreed this was fine. Charlotte will give Joe the key.

INFORMATIONAL:

On a motion by Mary Ann, seconded by Joe; ***the Board voted to adjourn at 8:16 p.m. The motion passed.***

Respectfully submitted,



Charlotte Comeau, Office Administrator

The next meeting of the Select Board is scheduled for Tuesday, October 6th at 6:00 p.m.