

**TOWN OF ALSTEAD, NEW HAMPSHIRE**  
**Select Board**  
**Minutes for Meeting of March 26, 2019 6:00 p.m.**  
**Municipal Building, 15 Mechanic Street, Alstead, NH 03602**

**SELECT BOARD PRESENT:** Alan Dustin, Rock Wilson, Mary Ann Wolf

**STAFF PRESENT:** Charlotte Comeau, Office Administrator; Jesse Moore, Ambulance Chief; Prescott Trafton, Road Agent; Jodi Kercewich, Transfer Station Supervisor; Bobbie Wilson, Ambulance/Supervisor of Checklist/Vilas Pool Chair

**COMMUNITY MEMBERS PRESENT:** Chris Hansen; Joe Levesque; Rich Nalevanko

**GUESTS:** Dave Hogan, DiLuzio; Rob Diluzio

**CALL TO ORDER:** Alan Dustin called the meeting to order at 6:00 p.m.

**ACTION ITEMS:** Discussion took place on who would be chair of the board. On a motion by Rock Wilson, seconded by Mary Ann Wolf; ***Alan Dustin was voted to chairman of the board.*** Alan said he would accept if he didn't have to be zoning officer. ***Rock agreed to be Zoning Officer.*** Appointment papers signed for re-appointment for members of zoning board and Conservation Commission. Bill and payroll manifests signed, MS-232 Report of Appropriations signed, Vilas Pool bills approved; Gravel Levy signed, Intent to cut Signed, letter for Trustee of Trust funds for deposit into appropriate accounts signed.

**PLEDGE OF ALLEGIANCE:** At 6:10 p.m. Alan Dustin led the Pledge of Allegiance.

Rob DiLuzio addressed the Board regarding their contract with Alstead and went over how the current rates and billing are currently. He discussed the option of changing to a flat rate fee but the Board was all in agreement to keep things the way they are.

Jodi addressed the board regarding the contract from NRRRA. She recommended the contract be signed as soon as possible to lock in prices as they will be going up. Currently the hauling and disposal services are \$77.50/ton. This is a 3-year contract commencing on October 1, 2019 and ending September 20, 2022. For MSW, the first year it will be \$80/per ton, the second year is \$83/ton and the third year is \$85/per ton. For C&D, the first two years is \$80/per ton and the third year is \$82/per ton. With \$275 transportation per haul. The prices were not attached to the contract but Jodi had an email and forwarded to Charlotte. The Board was all in agreement with signing the contract but will wait until the prices are attached to it.

Jodi addressed the board about the pest control for the transfer station and fire station. She presented an agreement from JP Pest Services. For the Transfer Station the cost will be \$125 for the initial service product, \$119.10 for labor and then \$79.40/month until under control. For the Fire Station the Cost will be \$133 for the initial service product, \$114 for labor and \$76.00/month until under control. Jodi mentioned that 90% of the problem with mice and ants at the town hall is coming from the fire station and refrigerator there. Alan asked Charlotte to have Kim Kercewich attend the next meeting to discuss this. On a motion by Alan Dustin, seconded by Rock Wilson, ***the board voted unanimously to have this done.*** ***Alan signed the contract for the Transfer Station and Mary Ann signed the contract for the Fire Station.***

Jodi addressed the Board about the quote from NRRRA for disposing of heating oil/diesel. The total estimated quote is \$2,535 for proper disposal of 1,700 gallons worth of used heating oil/diesel at the transfer station, fire and highway department. Rock moved to have this done, Mary Ann seconded. ***The motion passed unanimously.***

Prescott addressed the board to advise them that the state has approved to put in a box culvert on Drewsville Bridge.

Prescott discussed the email from Glenn Elsesser regarding a rock knocked out and rolled down the bank hitting the top of his retaining wall causing damage and leaving a big rock on the lawn. Prescott reminded them about the town's winter policy. He had Hans work up a quote to give to Glenn and was going to have Hans get together with Glenn to arrange to do this on his own time. The Board was all in agreement with this.

Prescott gave an update on the big loader on the bucket that he ordered bushings, pins and seals for approximately \$1800. Also, that they are doing maintenance on the grader in order to shape up the roads tomorrow. He brought up the email from Susan Norlander regarding removing the tree at the library. The board all agreed that the roads are a priority and to get to this when he can.

Prescott wanted to know how the board wanted to put the paving out to bid. He said he has some numbers already from Arlington and Bazin Brothers and is still waiting for Mitchell to get back to him. The Board did not want to put this out to bid but wants 3 hard numbers, how many tons and how much per ton. Prescott said he will have all the information and be prepared for two meetings out with this.

Discussion took place on the contract to sign from BRI Roofing & Siding for the Municipal Office roof replacement. The Board did not sign agreeing to the terms of 50% deposit due now and 50% on day of completion. Alan asked Charlotte to call and see if they can decrease the amount of deposit due now, preferably 1/3 down now to hold the spot.

**MINUTES FROM PREVIOUS MEETING:** Minutes of March 11, 2019 and BOS/TC March 20, 2019: On a motion by Rock Wilson, seconded by Alan Dustin; ***the Board voted unanimously to approve the minutes of March 11 (Mary Ann abstained as she wasn't on the board).*** On a motion by Alan Dustin, seconded by Mary Ann Wolf; ***the Board voted unanimously to approve the minutes of March 20 (Rock Wilson abstained as he was not at that meeting).*** ***The motion passed unanimously.***

Jesse Moore addressed the board regarding a \$6,000 grant available for equipment but would require us to spend \$6000. Rock told him unless he had money set aside for this in the budget, they couldn't do it this year.

Charlotte presented to the Board for approval and signature the following policies: Mileage reimbursement policy, updating the rate per mile. Select Board Meetings-Rights of the Public and Rules for Public Participation, no change just updated signature of board members. Alcohol Policy, the only change was the website link referenced, it was outdated, all signed. Charlotte reviewed the Personal Manual where the recent additions that were approved at prior meetings were inserted. The other changes were formatting and table of contents. Board members signed welcome letter page.

Discussion took place of who on the Board member would be on the planning board. On a motion by Rock Wilson, seconded by Mary Ann Wolf, ***the board agreed voted unanimously to appoint Tim Noonan.***

#### **PUBLIC COMMENTS:**

Chris Hansen addressed the board following up with the approval of Article 12 and if the letter had been sent out yet. The Board responded that it hadn't gone out. Charlotte asked Chris to provide the addresses and information he wanted in the letter.

Joe Levesque addressed the Board about the withdrawal study committee for Fall Mountain Regional School District that was voted on to initiate a review of the feasibility and suitability study of the withdrawal for the Town of Charlestown from the Fall Mountain School Regional School District. He said that the committee has to have one of the school board members from each town as well as a member of the Select Board. ***Alan said that he would attend these meetings.***

Rich Nalevanko addressed the Board about the difference in the auto license on Town Clerk Report and amount on MS-636 and wanted to know why they weren't the same. Charlotte explained that it is due to amounts that the Town Clerk collected at the very end of December 2017 but was deposited in January 2018. The Town Clerk would report the amounts collected in the actual year they were received. Charlotte said there will always be amounts that Town Clerk collects in one month but doesn't actually get deposited until the next month. Also, that the Town Clerk/Tax Collector reconciles each month to be sure everything is accurate. Charlotte also mentioned that we are audited each year and if there were a problem we would be advised. Rich asked the Board if they ever thought about putting the auditing out to bid and change the auditors from time to time. After some discussion, the Board told Rich that they wouldn't be putting it out to bid. Rich asked what newspaper is used for public notices. Charlotte told him currently it is the Keene Sentinel. He recommended looking into the Shopper as he felt the cost would be less and more people read the Shopper. No decision was made.

**INFORMATIONAL:** Auditors will be here May 28-31.

**NON-PUBLIC SESSION (NPS):** On a motion by Alan Dustin, seconded by Rock Wilson; *the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 7:55 p.m. The motion passed unanimously.*

Select board members present were: Alan Dustin, Rock Wilson, Mary Ann Wolf. Also present was Office Administrator Charlotte Comeau; Police Chief Stephen Murrell.

Stephen advised the Board that he is in a temporary agreement with the Langdon Police Dept. starting April 1 to work hourly and beginning May 1<sup>st</sup> will be on salary for a 6-month trial for Chief of Langdon. Steve told the Board that if it ends up being too much, he will be able to step down after 6 months.

On a motion by Rock Wilson, seconded by Mary Ann Wolf; *the Board voted unanimously to exit NPS and reconvene public meeting at 8:15 p.m.*

On a motion by Rock Wilson, seconded by Mary Ann Wolf; *the Board voted unanimously to adjourn at 8:20 p.m.*

Respectfully submitted,



Charlotte Comeau, Office Administrator

**The next regular meeting of the Select Board is scheduled for Tuesday, April 9<sup>th</sup> 6:00 p.m.**