

**TOWN OF ALSTEAD, NEW HAMPSHIRE**  
**Select Board**  
**Minutes for Meeting of November 19, 2019 6:00 p.m.**  
**Municipal Building, 15 Mechanic Street, Alstead, NH 03602**

**SELECT BOARD PRESENT:** Alan Dustin, Chairman; Rock Wilson; Mary Ann Wolf

**STAFF PRESENT:** Charlotte Comeau, Office Administrator; Jodi Kercewich, Transfer Station Supervisor; Jesse Moore, Ambulance Chief; Steve Murrell, Police Chief; Wendy Rawling, Police Officer; Prescott Trafton, Road Agent; Bobbie Wilson, Ambulance Member/Supervisor of Checklist/Vilas Pool Chair

**COMMUNITY MEMBERS PRESENT:** Gordon Kemp; Joe Levesque; John Mann; Marjorie Noonan; Ray Rawling; Carol Reller; Judith Willis

**GUESTS:** Lisa Murphy, Sr. Planner at Southwest Region Planning Commission, John Mann, Lake Warren Assoc.

**CALL TO ORDER:** Chairman Alan Dustin called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:** At 6:00 p.m. Alan led the Pledge of Allegiance.

**DISCUSSION:** Lisa Murphy addressed the Board about the grant. She reviewed the grant information that was discussed last week so that Prescott could have an understanding of the project. She said the grant is a 2-year project and that all she needs at this point is a letter of support from the Board and she can proceed and that she needs this by December 6. On a motion by Mary Ann, seconded by Rock; ***the Board voted in support of the letter. The motion passed unanimously.*** Lisa will prepare the letter and send it for the Board to sign.

Jesse was not able to get the maintenance records for the Ambulance from Marlow at this time. Discussion took place on bringing the ambulance to a garage to have it looked at before making a decision. On a motion by Rock, seconded by Alan; ***the Board voted for Jesse to arrange with Marlow to get the Ambulance to a Ford garage to look it over before deciding to purchase it. The motion passed unanimously.***

Jodi presented three quotes with costs of recycling plastics or not. After some discussion, the Board agreed to not recycle plastics for next year which will lower the amount of the budget significantly.

Joe Levesque spoke on behalf of the Library Trustees and stated they wanted to increase the appropriations from \$42,500 to \$44,500 as they are planning to open on some Tuesday's next year.

Once again, the expenses that the departments requested to spend using the unanticipated revenue was reviewed. After some discussion, all were in agreement on these items and will bring it to a public hearing on December 3<sup>rd</sup>, 6:00 at the Town Hall.

Mary Ann had been working on the Proposed 2020 budget for all departments and reviewed item by item with the departments that were in attendance. Some slight changes were made for some departments with the exception of the Fire Dept. which the Board asked Charlotte to reach out to Kim to attend next week's meeting.

Prescott mentioned that the Dodge lost two of the rear tires and that he needs four at the price of \$185 each. On a motion by Alan Dustin, seconded by Mary Ann; ***the Board voted for Prescott to purchase four tires. The motion passed unanimously.***

Mary Ann asked Prescott if he had done his self-evaluation. Prescott requested that the Board do his performance evaluation. Mary Ann asked if he would provide them a list of accomplishments over the past year.

Prescott mentioned that he had been contacted about a granite memorial bench on whether there was a place in town to put this. After some discussion, the board asked Prescott to reach out to the person and see if they can contact the family on where they would want it.

Charlotte stated that as of the first of the year, Windows 7 will no longer have any security updates leaving systems vulnerable. She said that she had reached out to our computer/support vendor, Charland Technologies to find out the cost to upgrade to Windows 10 this year and it would be between \$200-\$300 per computer. She said that there is enough money in the budget to do this for the two computers and laptop this year. She also mentioned that since the Town Clerk/Tax Collector's office has it in the budget for new computers next year, that until the budget passes, Charland Technologies can do further means of security protection for those current computers for the time being. Police Chief Stephen Murrell also mentioned that he had been in touch with Greg Charland and Greg had indicated that by doing all the computers at once he would give a discount for the upgrade. On a motion by Rock Wilson, seconded by Mary Ann; ***the Board voted to proceed with the upgrade this year. The motion passed unanimously.***

**ACTION ITEMS:** Payroll and bill manifests were signed. Rock signed building permit for Granite State Solar for landowner David Smith. Mail was read.

**MINUTES FROM PREVIOUS MEETING:** Minutes of November 12, 2019: On a motion by Mary Ann, seconded by Alan; ***the Board voted to approve the minutes as amended. The motion passed.***

Alan wanted to address the Draft Rules of Procedure for the Select Board that Mary Ann previously presented. Mary Ann stated this was not on the Agenda. However, Alan continued by stating he wanted to wait until next year when another person comes to the Board to replace him. He began reviewing something that was stated in the draft policy which was contradictory to how things were handled at a previous meeting. After a heated discussion between Mary Ann and Alan, it was agreed to wait on implementing this policy.

**PUBLIC COMMENTS:**

**INFORMATIONAL:** Public Hearing December 3rd, 6:00 p.m. at the Town Hall

On a motion by Alan Dustin seconded by Mary Ann Wolf; ***the Board voted unanimously to adjourn at 8:25 p.m. The motion passed unanimously.***

Respectfully submitted,



Charlotte Comeau, Office Administrator

**The next meeting of the Select Board is schedule for Tuesday, November 26<sup>th</sup> at 6:00 p.m.**