

TOWN OF ALSTEAD, NEW HAMPSHIRE
Select Board
Minutes for Meeting of October 8, 2019 6:00 p.m.
Municipal Building, 15 Mechanic Street, Alstead, NH 03602

SELECT BOARD PRESENT: Alan Dustin, Chairman; Rock Wilson; Mary Ann Wolf

STAFF PRESENT: Charlotte Comeau, Office Administrator; Kim Kercewich, Fire Chief; Jesse Moore, Ambulance Chief; Prescott Trafton, Road Agent

COMMUNITY MEMBERS PRESENT: Joe Levesque; Bob McGuire; Marjorie Noonan; Judy Willis

GUESTS: Bruce Bellows

CALL TO ORDER: Chairman Alan Dustin called the meeting to order at 6:03 p.m.

PLEDGE OF ALLEGIANCE: At 6:03 p.m. Alan led the Pledge of Allegiance.

ACTION ITEMS: Signed the following: Payroll and Bill manifests; tax recommittal warrant; building permit for Loren Livengood and Paul Boa/Kathryn Wright; letter to SAU 60; Corporate Resolution for People's Bank. Read mail.

DISCUSSION: Discussion took place on the letter from Chief Paul Gwilawato Bunnell regarding using the Millot Green for a Pow Wow sometime next year. All were in agreement but said to pass on the information first to Chief Stephen Murrell to see what he thought.

Prescott gave a recap on the Beaver Dam as the owners have rescinded their permission for the town to go on their property to maintain the dam. Prescott spoke with Jonathan Delisle at the Fish and Game and said that Jonathan was going to talk to the land owner about putting beaver pipes out.

Bruce Bellows addressed the Board about the Historical Society room at the town offices asking their permission to expand the room by 4' 10" which will leave a smaller porch area. The Historical Society will pay for this and the work will begin this month. On a motion by Mary Ann Wolf, seconded by Rock Wilson; ***the Board voted to proceed with the work. The motion passed unanimously.***

Mary Ann briefly discussed that the Census Bureau has jobs that are available starting at \$16.50/hour.

Charlotte asked the board if they wanted to have the Town deliberative session on February 1st or 8th. On a motion by Rock Wilson, seconded by Alan Dustin; ***the Board voted to hold it on February 1st; the motion passed unanimously.***

Charlotte presented the timeline and information about the Town Meeting and said that she would like to include this in with the fall tax bills. The board all thought this was a good idea.

Charlotte presented a quote for heating oil and propane. The current vendor, Rymes, quoted 2.469 per gallon for heating oil and 1.599 for propane. A quote from Irving was 2.245 for heating oil and 1.55 for propane. On a motion by Rock Wilson, seconded by Mary Ann Wolf; ***the Board voted to use Irving. The motion passed unanimously.*** Alan signed the contract.

Charlotte addressed the board requesting their permission to hire Scott Luther-Houghton, CPA on a short-term basis to assist her in organizing QuickBooks and giving recommendations on reports that would be useful to her and the Board. He lives in Acworth and when he was a Treasurer there, he set up the QB program. Charlotte felt it would be very beneficial. His cost is \$100/hr. and would only need probably 4-8 hours. There is room in the budget for this expense. On a motion by Rock Wilson, seconded by Mary Ann Wolf; ***the board voted to approve this. The motion passed unanimously.***

Jesse Moore presented his 2020 budget for the ambulance department. There was very little change and Jesse pointed out that the amount of money collected for ambulance reimbursement is currently higher than expenses. He does want to add a grant line and put 6,000 in there for a grant he wants to apply for. There was some discussion about having a warrant article to purchase a new ambulance.

Kim Kercewich presented his 2020 budget for the fire department. The amount he requested is slightly less than 2019.

There was some discussion about the lockers at the Fire Station. Alan asked Kim to talk with Matt Yeatman and coordinate efforts on getting these ordered. Some discussion also took place on the Fire Engine that need to be taken for repair. Alan said for Kim to have someone on his crew drive the engine there instead of someone from the highway crew.

Kim presented purchase orders for tires for the engines. Both for Pete's Tire Barns, one in the amount of \$1,088 and one for \$1,454. Both were approved and signed.

Prescott presented his Budget to the Board. The requested amount was increased by \$27,300.

Prescott showed the Board pictures that were sent to him from the Walpole road agent. They claim an Alstead truck damaged an area of the road and wants Alstead to fix the road. After some discussion, on a motion by Alan Dustin, seconded by Rock Wilson; ***the Board voted not to fix this. The motion passed unanimously.***

Prescott followed up about the LED lights and said that Jack is able to do this project this year and there is no change in cost.

Prescott presented two quotes for permitting on Thayer Brook. After some discussion, on a motion by Alan Dustin, seconded by Rock Wilson; ***the Board voted to wait on permitting. The motion passed unanimously.***

MINUTES FROM PREVIOUS MEETING: Minutes of September 24, 2019: On a motion by Alan Dustin, seconded by Mary Ann Wolf; ***the Board voted to approve the minutes. The motion passed unanimously.***

Some discussion took place on the Charlestown withdrawal and that the vote was in favor of the withdrawal and now it will go to the state and eventually be brought to the voters.

PUBLIC COMMENTS:

Joe Levesque thanked Charlotte for looking into the LED grant and whether the highway garage needed to be ADA compliant as he was concerned that it may have to be. Charlotte had reached out to the contact person, Mark Koprowski, at the USDA who stated that the "town highway garage does not have to be ADA compliant"

NON-PUBLIC SESSION (NPS): On a motion by Alan Dustin, seconded by Mary Ann Wolf; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 7:55 p.m. The motion passed unanimously.***

Select Board members present were: Alan Dustin, Rock Wilson, Mary Ann Wolf. Also present was Office Administrator, Charlotte Comeau; Road Agent, Prescott Trafton.

Annual reviews for DPW and GG were presented and reviewed. After some discussion requested raises were approved and signed.

On a motion by Alan Dustin, seconded by Mary Ann Wolf; ***the Board voted to exit NPS and reconvene public meeting at 8.23 p.m. The motion passed unanimously.***

INFORMATIONAL: Town offices will be closed Monday, October 14th for Columbus Day.

On a motion by Alan Dustin, seconded by Mary Ann Wolf; ***the Board voted unanimously to adjourn at 8:25 p.m. The motion passed unanimously.***

Respectfully submitted,



Charlotte Comeau, Office Administrator

The next meeting of the Select Board is schedule for Tuesday, October 22nd 6:00 p.m.