

**TOWN OF ALSTEAD, NEW HAMPSHIRE**  
**Board of Selectmen**  
**Minutes for Meeting of January 8, 2019 6:00 p.m.**  
**Municipal Building, 15 Mechanic Street, Alstead, NH 03602**

**SELECTMEN PRESENT:** Timothy Noonan, Chairman; Alan Dustin, Rock Wilson

**STAFF PRESENT:** Charlotte Comeau, Office Administrator; Prescott Trafton, Director of Public Works

**COMMUNITY MEMBERS PRESENT:** Glenn Elsesser, Chris Hansen, Joe Levesque, David Lawler, Marjorie Noonan, Bob Quaglin, Jane Quaglin, Barbara Viegner

**GUESTS:** Chad Poland, Engineer, Mitchie; Don Arsenault, Salesman, Mitchie, Tom Rogers, Jancewicz & Sons

**CALL TO ORDER:** Chairman Tim Noonan called the meeting to order at 6:00 p.m.

**ACTION ITEMS:** The following was reviewed and signed; bill manifest, Veterans credit.

**PLEDGE OF ALLEGIANCE:** At 6:03 p.m. Tim Noonan led the Pledge of Allegiance.

**OPEN FORUM:** Chad Poland from Mitchie addressed the Board regarding the Drewsville Bridge permit. He said that the permit application was resubmitted last week because it was kicked back by the state for more information. DES now has 30 days to approve. He believes that it will go through this time. He said the state wanted them to use an open bottom structure but Mitchie wants to use a box culvert structure due to the ledge there. The quote for the structure is \$134,036. The town would have to get bids on the earth work which would be in addition to the cost of the structure. Rock mentioned that when we were first looking into this, we had received a quote from Fuzzy Brothers for the earth work. After further discussion, Tim told Chad that this is not in the plan for 2019 and thanked them for the information.

Tom Rogers addressed the Board about the Municipal Office roof. He asked if he could submit a bid. Alan explained that we only received one bid last year for the roof and it fell through and that if he would like to submit a bid that he could. Alan told Tom that we were looking for either a standing seam or 35-year shingle roof. Tom said he would like to get into the attic to see what things looked like there and that he would then come back with some options and numbers.

Prescott presented PO in the amount of \$11,981 for 213 tons of salt and another in the amount of \$1,974 for tires for the International. Both purchase orders were signed by all Selectmen.

Glenn Elsesser addressed the Board to inform them that Acworth is doing a culvert class in April that costs \$100. He said perhaps Alstead's crew could attend and that he would keep them informed on this.

Brief discussion on the \$7,270.94 "Premium Holiday distribution" from Primex for the Workers' Compensation Program. This amount has been applied to the 2019 invoice for workmen's comp. ***The board voted unanimously to add this amount in the building and maintenance line for the 2019 budget.***

David Lawler addressed the Board about deepening the gutter on the high side of Pine Cliff Road between Pole 11 and 12 so the ice won't build up in the road. He continued to say that Camp Brook Road needed the gutter cut out on the high side near pole 8 and 9. He said that Putnam Farm Road wasn't plowed recently and two cars were in the ditch. He said that there were two other folks stuck in the ditch on Camp Brook Road on Thanksgiving weekend because the road had not been plowed. He indicated that he was unable to get sand recently at the town garage as everything was locked up. He wanted to know why he was not allowed to drive up to the shed. Rock told him that for public safety the Board had previously advised Prescott to block off that area and put the sand

on the east side of the driveway for residents to access. Mr. Lawler indicated that it was too difficult for him to access this way but Rock reiterated that it was unsafe to allow general access to the other area.

Review and approval of warrant articles with the following vote:

Article 2 Operating Budget: Recommended 3-0

Article 3 Paving: Recommended 3-0

Article 4 To add to the Fire Department. Capital Reserve Fund: Recommended 3-0

Article 5: To add to the Highway Department Capital Reserve Fund: Recommended 3-0

Article 6: To add to the Bridge Capital Reserve Fund: Recommended 3-0

Article 7: Transfer Station Capital Reserve Fund: Recommended 3-0

Article 8: Re-Roofing the Municipal Offices with standing seam metal: Recommended 2-1

Article 9: Library Repairs: Recommended 3-0

Article 10: Fence for Pine Grove Cemetery: Not Recommended 0-3

Article 11: Permits for Box Culverts on Thayer Brook Rd and Pine Cliff: Recommended 3-0

Article 12: Fire and Rescue Side by Side: On a motion by Tim Noonan, seconded by Alan Dustin, ***the Board voted unanimously to strike this article.***

Bob Quaglin addressed the Board to say that he believes the fund balance is kept to high. There was general discussion on this.

Charlotte addressed the Board and asked if they would like notices mailed out about the deliberative session and town meeting. After a brief discussion, ***the Board voted unanimously not to mail out notices.***

Barbara Viegner asked Charlotte where the upcoming hearing information had been posted. Charlotte indicated that it was on the website, on the front door of the municipal offices, at the post office and was in the Keene Sentinel this past Sunday. Barbara asked if notices could be posted at the library and transfer station as well. Charlotte said that she would do this.

**INFORMATIONAL:** Warrant Article, Budget Hearing & regular meeting January 15, 6:00 p.m. at the Town Hall  
LEOP Meeting January 22, 6:30 p.m. at the Municipal Office  
Deliberative Session February 2, 10:00 a.m. at Vilas Middle School Gymnasium

**MINUTES FROM PREVIOUS MEETING:** Minutes of December 18, 2018: On a motion by Rock Wilson, seconded by Alan Dustin; ***the Board voted to approve the minutes. The motion passed unanimously.*** Minutes of January 3, 2019: On a motion by Alan Dustin, seconded by Tim Noonan; **minutes were approved.**

On a motion by Rock Wilson, seconded by Alan Dustin; ***The Board voted unanimously to adjourn at 7:35 p.m.***

Respectfully submitted,



Charlotte Comeau, Office Administrator

**The next meeting of the Board of Selectmen is schedule for Tuesday, January 15th 6:00 p.m. at the Town Hall for Warrant Articles, Budget Hearing and regular meeting.**