



**Town of Alstead**  
 PO Box 60  
 Alstead, NH 03602  
 www.alsteadnh.org

**APPLICATION FOR EMPLOYMENT**

The Town of Alstead is an **equal opportunity employer** and does not discriminate in hiring, promotion, or other employment decisions on the basis of race, sex, color, pregnancy, religion, national origin, sexual orientation, marital status, disability, age, veteran or military status, or any other basis protected by law.

**PLEASE PRINT (USE INK)**

**PERSONAL:**

Name: \_\_\_\_\_ Email address: \_\_\_\_\_  
(Last) (First) (Middle)

Current Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
(Street) (City) (State) (Zip Code) (Include Area Code)

Permanent Address (if different) \_\_\_\_\_ Telephone: \_\_\_\_\_  
(Street) (City) (State) (Zip Code) (Include Area Code)

Have you ever applied for employment here before?  Yes  No If yes, when? \_\_\_\_\_

Have you ever worked for the Town of Alstead before?  Yes  No If yes, where? \_\_\_\_\_

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**WORK EXPERIENCE: PRESENT OR MOST RECENT EMPLOYMENT**

Employer: \_\_\_\_\_ Address \_\_\_\_\_  
(Street) (City) (State)

Telephone \_\_\_\_\_ Type of Business \_\_\_\_\_ Job Title \_\_\_\_\_

May We Contact Your Present Employer?  Yes  No Employed From \_\_\_\_\_ to \_\_\_\_\_  
(MM/YY) (MM/YY)

Name and Title of Immediate Supervisor \_\_\_\_\_

Duties Performed \_\_\_\_\_

Starting Salary \_\_\_\_\_ Final Salary \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

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**PREVIOUS EMPLOYMENT:**

Employer: \_\_\_\_\_ Address \_\_\_\_\_  
(Street) (City) (State)

Telephone \_\_\_\_\_ Type of Business \_\_\_\_\_ Job Title \_\_\_\_\_

Employed From \_\_\_\_\_ to \_\_\_\_\_  
(MM/YY) (MM/YY)

Name and Title of Immediate Supervisor \_\_\_\_\_

Duties Performed \_\_\_\_\_

Starting Salary \_\_\_\_\_ Final Salary \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

**PREVIOUS EMPLOYMENT:**

Employer: \_\_\_\_\_ Address \_\_\_\_\_  
(Street) (City) (State)

Telephone \_\_\_\_\_ Type of Business \_\_\_\_\_ Job Title \_\_\_\_\_

Employed From \_\_\_\_\_ to \_\_\_\_\_  
(MM/YY) (MM/YY)

Name and Title of Immediate Supervisor \_\_\_\_\_

Duties Performed \_\_\_\_\_  
\_\_\_\_\_

Starting Salary \_\_\_\_\_ Final Salary \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

(Use additional sheets if necessary to describe all previous employment)

**EDUCATION:**

	Name	City/State	Degree Received Yes or No	Type of Degree Diploma or GED	Major
High School	_____	_____	_____	_____	_____
College	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____
Trade School	_____	_____	_____	_____	_____

Commercial courses completed (Include skills, machines, computer programs, etc.) \_\_\_\_\_  
\_\_\_\_\_

**GENERAL:**

Position applying to? \_\_\_\_\_ Starting salary desired \_\_\_\_\_

Can you perform the essential functions of the job with or without reasonable accommodation?  Yes  No

Are you currently on layoff or leave from another employer?  Yes  No

Are you authorized to work in the United States?  Yes  No (Proof of eligibility to work in the U.S. will be required upon employment)

Are you 18 years old or older?  Yes  No

Are you available to work:  Full-time  Part-time  Temporary If part-time, indicate maximum hours per week \_\_\_\_\_

**NOTICE: PLEASE READ BEFORE SIGNING**

- If hired, I agree to abide by the rules and policies of the Town of Alstead.
- I understand that if I am hired, my employment will be for no definite period and that my employment and compensation can be terminated with or without cause and without notice, at any time, at the option of either the Town of Alstead or me.
- I authorize all persons, companies, prior employers, schools, credit bureaus, and government agencies to supply any information concerning my background, education, and employment, and release all parties from all liability for any damage that may result from furnishing same to you. I also release the Town of Alstead and its agents from all liability from damages arising from this research of my background.
- I certify that the information contained in this application is complete and correct to the best of my knowledge and understand that falsification of this information is grounds for dismissal in accordance with the Town of Alstead's policy.
- I certify that all of the information that I provide on this application or in any interview will be complete, true, and accurate. I understand that if I am hired, and any such information is later found to be incomplete, false, or misleading in any respect, I may be discharged.

I have read the above Notice Section or have had someone read or explain to me, and I fully understand it.

Print Name

Signature

Date