

**TOWN OF ALSTEAD, NEW HAMPSHIRE**  
**Select Board**  
**Approved Minutes for Meeting of November 30, 2021 at 5:00 p.m.**  
**Town Hall, 9 Main Street, Alstead, NH 03602**

**SELECT BOARD PRESENT:** Joe Levesque; Joel McCarty

**STAFF PRESENT:** Charlotte Comeau, Office Administrator; Jesse Moore, Ambulance Chief; Steve Murrell, Police Chief; Steve Reynolds, EM Director; Prescott Trafton, Road Agent

**COMMUNITY MEMBERS:** Glenn Elsesser; Gordon & Holly Kemp; Rich Nalevanko; Marge Noonan; Matt Saxton (in person); Bobbie Wilson, Vilas Pool Committee (on phone)

**CALL TO ORDER:** Joe called the meeting to order at 5:05 p.m.

**ACTION ITEMS:** Signed bill and payroll manifest; timber cuts (Brent Day, Mary McLellan); Vet Credit (Thomas Devine)

**MINUTES FROM PREVIOUS MEETING:** Minutes of November 23, 2021: on a motion by Joel, seconded by Joe; ***the Board voted to approve the minutes as corrected. The motion passed unanimously.***

**Steve R.:** The emergency action plan is done except on one portion for which they need to contact the property owners downstream to get contract information and take pictures. The flow chart was given to all the people required to have it. They will need to have this same thing done for the Warren dam but not until February or March.

**Steve M.:** The tree lighting will be Friday from 6:00-7:30

- Various holiday events going on.

**Prescott:** Purchased five heaters original cost of \$189 on sale for \$99 to use for the deliberative session. He hadn't purchased any propane tanks and asked if the Board felt we could get people to donate tanks and the Town could reimburse for the propane used.

- Hoping to get the gate shut at Vilas Pool tomorrow, not sure if they will be able to as there is something blocking the gate.
- Discussion took place on the timeliness on getting the library steps shoveled on Saturday. They were short staffed due to the holidays and were focused on getting the roads cleared. They try to get there as soon as they can but roads are a priority. This is an ongoing problem each year. Joe mentioned perhaps we should notify the library trustees to see if they can get someone to do this. Matt Saxton said that this never was a problem with past boards when as it was the public works dept. responsibility rather than the highway dept. He recommends the Board recreate the public works dept and staff it as necessary. Prescott doesn't need full-time crew, and has had advertised for a long time on the website for part-time employees and has not received any responses.
- Found a place on the Rawling property on Bennett Rd. where the plows can turn around. Joel will send information to Charlotte on composing a letter based on legal advice to respond to property owner on Bennett Rd.

**Jesse:** Call volume this past month has been more than the entire year.

**Joel:** Some discussion took place on the 3% tax cap.

- Has DOT minutes from last week's meeting he can share electronically for anyone interested. DOT's next move is to petition FEMA for getting assistance with funds to make the road more durable.
- Asked Gordon to share information about the meeting from today regarding the historical resources for Vilas Pool. Gordon stated they would not cover the cost to dredge the pool. Talked about getting funding from the Moose Plate grant. Going to help get on the Historical Registry. Right now, they have to wait to see what will happen with DOT.

- Met with an engineering firm in Keene for help with the next step to respond to the Vilas Dam letter of deficiency.

**Charlotte:** Talked about the budget and mentioned that if we have to cut it back, we could perhaps take some out of building and maintenance and thinks we would be fine if we cut back \$10k.

- Stated she read interim report on infrastructure. She sent info to Prescott and it does appear we could use ARPA funds for culverts as it does mention stormwater. Prescott agrees. She said we could take money out of the culvert line now knowing this. Prescott said he is looking into prebuying salt this year and if he does, he can make adjustments on that line as well.

**INFORMATIONAL:**

**PUBLIC COMMENTS:**

**NON-PUBLIC SESSION:** On a motion by Joe, seconded by Joel; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 6:15 p.m. The motion passed unanimously.***

On a motion by Joel, seconded by Joe; ***the Board voted to exit NPS and reconvene public meeting at 6:40 p.m. The motion passed unanimously.***

On a motion by Joe, seconded by Joel; ***the Board voted to adjourn at 6:42 p.m. The motion passed unanimously.***

Respectfully submitted,



Charlotte Comeau, Office Administrator

**The next Select Board meeting is scheduled for Tuesday, December 7, 5:00 p.m. at the Town Hall**