

## **Alstead Advisory Budget Committee Minutes for the April 26, 2017 meeting**

### **Members in attendance:**

Chris Hansen  
Chris Rietmann  
Carol Reller  
Glenn Elsesser  
Sam Sutcliffe  
Barbara Viegener  
Mary Ann Wolf  
Juliana Stevens  
Marge Noonan

### **Review agenda and minutes, action items from previous meeting**

Minutes of the previous meeting were approved.

### **Committee Reports:**

#### **Vilas Pool Committee:**

Barbara Viegener has joined the Vilas Pool Committee. Committee will meet with Bobbie Wilson, May 3, 2017 at Town Offices.

#### **Ambulance Committee :**

Mary Ann is in the process of getting HIPA accreditation. She will be looking into the process of billing, cost flat rate vs. percentage. Current company charges \$10 for each bill sent. Questioned if the town needed someone in charge of HIPA compliance.

In terms of FEMA and NIMS compliance which was discussed at a SB meeting, it appears that only those dealing with emergencies need to be compliant, not all town employees.

#### **Financial Committee:**

No update.

#### **Recycle and Transfer Center:**

325 brochures and 62 vehicle stickers were given out on Earth Day. Lessons learned from this and suggestions include:

- There needs to be a system for summer rentals such as a guest pass.
- There needs to be an attendant to focus on the recycle area to answer questions and assist handicapped.

- When Jodi recognizes a nonresident vehicle, she gets the license and Kelly sends them a letter. This has generally been effective.
- Brochures should be kept in the town office and distributed when a vehicle is registered. There should also be some in the shed.
- Overall the event was successful and should also be done on a Wednesday and, if done next year, a day other than Earth Day as it is hard to recycle trash picked up on the side of the road.

Glenn and Mary Ann are still working on a spreadsheet to match costs including transportation of disposal.

Jodi is mowing cemeteries as well as working the transfer station, how is the pay handled?

#### **CIP Committee:**

Planning Board wants to maintain control of the CIP with the help of Glenn. The Select Board approved Glenn being in charge and choosing his team. There should be an expansion of the CIP beyond vehicles to include building, culverts, etc. and possibly the school. Department heads should also be providing information as to their projects and future needs.

It was felt that shoulder work should be a part of bid request in future paving projects.

The Master Plan may need to be updated. Glenn will meet with the Planning Board to generate a list of projects, plan for keeping track of capital reserve costs, plan on future of town how to pay for it.

#### **Review of SB meeting:**

Audit is near completion. There has been a hold-up of cashing checks because the audit has to be done so the new tax collector can start with a clean slate. The Main St. property will be auctioned once the tax deed is received by the town.

Vilas Pool cannot be flushed as the State has already stocked the area with fish. There needs to be a management plan acceptable to DES for coordination of gate opening.

#### **Action items**

Mary Ann will present transfer station recommendations to the SB.

Mary Ann will email Kelly about HIPA accreditation and getting on agenda.

Marge will contact Reverse recycling re: clothing collection.

#### **Next meeting**

Next meetings are May 10 and May 24.

*Submitted by Marge Noonan*