

**TOWN OF ALSTEAD, NEW HAMPSHIRE**  
**Select Board**  
**Approved Minutes for Meeting of June 24, 2020 at 2:00 p.m.**  
**Town Hall, 9 Main Street, Alstead, NH 03602**

**SELECT BOARD PRESENT:** Rock Wilson; Mary Ann Wolf; Joe Levesque

**STAFF PRESENT:** Charlotte Comeau, Office Administrator

**COMMUNITY MEMBERS:** Barry Bellows, Contractor; Susan Esslinger, Fall Mountain Board of Director; Mary Lou Huffling, Fall Mountain Board of Director

The meeting began at 2:10 p.m.

**DISCUSSION:** Barry went over the price of the doors to replace in the back side. The price he received was for \$5,445. He talked about the different type of locking systems and recommended restrictive access keys. These would have a 10-year copyright and can only be made by a certain locksmith and we would request how many keys we would want. He said this would be the most economical. On a motion by Mary Ann, seconded by Joe; ***the board voted to purchase the doors and get restrictive keys. The motion passed unanimously.***

Mary Lou told the Board that they prepare 230-240 meals each Tuesday and Thursday and it has been difficult at the kitchen due to close quarters. Discussion took place about not storing food at the town hall and to keep it at the kitchen on Bragg Lane instead. Mary Ann asked Mary Lou if she had plans on when she wanted to start using the hall again. Mary Lou wasn't sure but said she thought maybe in September.

Everyone entered into the hall. Barry said that the storage room above still exists but there is now a door there and a smaller area to store things. He said that the current ladder for getting up into the loft is old and unsafe. He said he could build another one that would be stronger and safer. All were in agreement with this. He said that the voting booths may not fit up there now. The Board asked Charlotte to reach out to Susan to see about getting different booths.

Barry showed the bathroom where they stored the bookshelf and books. He asked if they wanted this back in the hall. The question was asked why couldn't people use the library. Mary Lou stated that people do come in and like to get books. No decision was made at this time on whether to keep the bookshelf in the hall or not.

Barry opened the closet of where they had to put a lot of the stuff that belonged to the Friendly Meals. He wanted to know what he should do with this once the renovations were complete. Rock said he would like to see everything out of there. No decision was made on items in the closet at this time. All agreed to keep the refrigerator and put it back where it was.

Barry asked the board if they would like him to put up flags. He said he could put up an American, State flag and Town emblem. Charlotte mentioned that we don't have a town emblem. There was some talk about using the picture of the bell tower that is on the outside of the ambulance. Charlotte will look into this. It was agreed for Charlotte to get the flags and poles and Barry will install.

Barry mentioned that the acoustics are not good in the hall and recommended putting up a few acoustic panels on the sides. On a motion by Mary Ann, seconded by Joe; ***the board voted to have Barry install acoustic panels. The motion passed unanimously.***

Back outside, Barry removed the tarp to see the pile of items that were removed from the inside that belong to Friendly Meals. The red table didn't belong to them, that is going to be trashed. The stove is all rusted. Rock asked Mary Lou what the stove was used for. She said they use it for heating water to wash dishes. She said that Friendly Meals would buy a new stove. On a motion by Rock, seconded by Joe; ***the board voted not to have a stove. The motion passed unanimously.*** The board asked Barry to see about getting hot water into the town hall so they can do the dishes in the sink.

Discussion on the freezer. Mary Lou was asked what the freezer was needed for. She said they use it for ice cream and cakes. It was decided that the freezer could go back in next to the refrigerator.

Discussion took place on the big heavy metal heating unit that doesn't work but is used for serving. This is very large, heavy (about 800 pounds). It takes up a lot of room and time for the highway department to move outside when there are elections. None of the board members want this to go back into town hall. Susan mentioned that they put rollers on it to make it easier to move. However, Rock indicated that the reason for the rollers were to protect the newly painted floor at the time. Susan proposed that the Board come and see what goes into preparing the meals before making any decisions on this. The board agreed. Joe will go Tuesday 6/30 in the morning to see the beginning part of the process and Mary Ann will go around noon.

Discussion took place on the floor and whether to re-paint or use some other material. Barry will get a floor specialist in and get us quotes for the next meeting.

Barry said he will order the doors tomorrow which will take about two weeks to arrive. He felt the it will all be done by the end of July.

On a motion by Mary Ann; seconded by Rock, ***the Board voted to adjourn at 3:30 p.m. The motion passed unanimously.***

Respectfully submitted,



Charlotte Comeau, Office Administrator

**The next meeting of the Select Board is scheduled for Tuesday, June 30<sup>th</sup> at 6:00 p.m.**