

**TOWN OF ALSTEAD, NEW HAMPSHIRE**  
**Select Board**  
**Approved Minutes for Meeting of May 19, 2020 at 6:00 p.m.**  
**Municipal Building, 15 Mechanic Street, Alstead, NH 03602**  
**Conference call: (978) 990-5000, access code 539083#**

**SELECT BOARD PRESENT:** Rock Wilson; Mary Ann Wolf; Joe Levesque (in person)

**STAFF PRESENT:** Charlotte Comeau, Office Administrator; Jesse Moore, Ambulance Chief (in person); Stephen Blake, Vilas Pool Committee member; Bobbie Wilson, Vilas Pool committee member (on conference call);

**COMMUNITY MEMBERS ON CONFERENCE CALL:** Marge Noonan; Barbara Viegner; Judy Willis (on conference call)

**GUESTS ON CONFERENCE CALL:** Lori Landry, SAU 60 Superintendent

**CALL TO ORDER:** Rock Wilson called the meeting to order at 6:03 p.m.

**PLEDGE OF ALLEGIANCE:** At 6:03 p.m. Rock led the Pledge of Allegiance.

**ACTION ITEMS:** Signed: bill and payroll manifest, pole license, PO for fire dept. and for highway dept.

**DISCUSSION:** The Board acknowledged Lori Landry. Lori stated the last day of remote learning is June 5<sup>th</sup> and teachers will continue until June 17<sup>th</sup>. Graduation for 8<sup>th</sup> grade for Vilas is being planned and will be held Thursday evening at 6:00 on the field between Alstead Primary and Vilas School. The district which will continue to work with teachers until the end of June. They will be offering summer programs across the district will be remote learning. Food services have been continuing. They are delivering breakfast and lunch for many students and hope to do it through the summer. Esther Luther has been a bus driver for almost 50 years and is retiring. They will be having a bus route to honor her where someone will be driving on her normal bus route and Esther will be on the bus so she can wave to all her students. She will let us know more info on the schedule as soon as she finds out. Lori said they had been looking at where their budget is and don't have the final numbers. Spending funds in different areas than they normally do. Will be looking into this at the next school board meeting and will update as time goes on.

Per RSA 21-P:43, on a motion by Mary Ann, seconded by Joe, ***the Board voted to accept the money from the state for the first responder's stipend and grants that Joe will submit. The motion passed unanimously.*** Jesse mentioned that he felt it would be better to pay this at the end as one lump sum as the way this is written is that the responders have to be available the entire time. So, if someone goes out of service then we would need to return the money to the state. He said that all the neighbor towns that he talked with is doing one lump payment in July. The Board was fine with this and for Charlotte to process this on a different week than payroll.

Joe explained more of what he learned on the conference call on other available grants. He said that it won't take that long to apply for them. He did say that we want to be sure to keep good records.

The Board reviewed the survey quote from DiBernardo. The Board agreed to wait on the survey since we didn't have it budgeted. They will revisit it in the fall. We won't be able to sell the property until this is done due to potential discrepancies with map and land.

The Board reviewed the Library phased opening plan and all were fine with it.

Some discussion took place on Chartier Lane being a class six road and how to upgrade to a private road per property owner, Lisa Therrien. After some discussion Rock said we would have to do more research on the procedure and get back with her.

Charlotte addressed the Board regarding the town hall and gave an update on where Barry was at. Still hasn't received a price on new doors. She mentioned that they have completed the framing, wiring, heating and insulating. The drywall is all stocked inside and ready for the crew to start hanging drywall at the end of this week. Charlotte proposed that when the new doors are installed to put in new locks and not give anyone the keys. She said that Laura is willing to open it up on Tuesday and Thursday morning on her way to clean the offices and lock it up after she cleans. She is also willing to let people in that are renting the hall. The question was asked what if she wasn't available. Charlotte said that she would do it. She stated that the non-duplicatable keys can still be duplicated. Jesse suggested RFID locks. After some discussion, Rock said to ask Barry what the price would be for this type of lock.

Charlotte asked the Board if they would check the items over under the tarp to determine if they agree to have all these items back in the hall. The large stainless-steel serving unit had been discussed in the Feb 25 meeting and minutes stated the Board would need to have more discussion with the Election Dept. and Friendly Meals for future elections about whether this unit remains in the hall or not. The stove is very old, in poor condition and only used for heating water. It is not able to be cleaned as it's rusted and the enamel is off of it.

Discussion took place on whether to stay with phone conferencing or set up for video conferencing. After very little discussion and input from callers on the phone, it was decided to stay with the free phone conferencing.

**MINUTES FROM PREVIOUS MEETING:** Minutes of May 5, 2020: On a motion by Mary Ann Wolf, seconded by Joe Levesque; ***the Board voted to approve the minutes. The motion passed unanimously.***

Charlotte mentioned that she has also forwarded all the information to the attorney regarding a threat of a lawsuit to the town for removing trees in the cemetery.

Charlotte mentioned that she is working with the attorney on making sure everything is in order for the closed bid process on the property on Griffin Hill Rd that was deeded last year.

#### **PUBLIC COMMENTS:**

**INFORMATIONAL:** Offices closed on Monday May 25<sup>th</sup> for Memorial Day  
Select Board office closed Thursday May 21<sup>st</sup> and Tuesday May 26<sup>th</sup>

**NON-PUBLIC SESSION (NPS):** On a motion by Mary Ann Wolf, seconded by Joe Levesque; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 6:42 p.m. The motion passed unanimously.***

Select Board members present were: Rock Wilson, Mary Ann Wolf and Joseph Levesque. Also present was Office Administrator, Charlotte Comeau

Discussion took place on the mowing of the cemetery and a person mowing not on the payroll. Rock will look into this. Per board's request, Charlotte will ask the employee to annotate time card.

On a motion by Mary Ann Wolf, seconded by Joe Levesque; ***the Board voted to exit NPS and reconvene public meeting at 7:00 p.m. The motion passed unanimously.***

On a motion by Mary Ann; seconded by Joe, ***the Board voted to adjourn at 7:05 p.m. The motion passed unanimously.***

Respectfully submitted,



Charlotte Comeau, Office Administrator

**The next meeting of the Select Board is scheduled for Tuesday, June 2<sup>nd</sup> at 6:00 p.m.**