

TOWN OF ALSTEAD, NEW HAMPSHIRE
Board of Selectmen
Minutes for the Budget Work Session of November 28, 2018 9:00 a.m.
Municipal Building, 15 Mechanic Street, Alstead, NH 03602

SELECTMEN PRESENT: Timothy Noonan, Chairman; Alan Dustin; Rock Wilson

STAFF PRESENT: Trish Anderson, Town Clerk/Tax Collector; Bruce Bellows, Cemetery Trustee; Charlotte Comeau, Office Administrator; Jodi Kercewich, Cemetery Trustee & Transfer Station Supervisor; Kim Kercewich, Fire Chief; Jesse Moore, Ambulance Chief; Stephen Murrell, Police Chief; Prescott Trafton, Director of Public Works; Bobbie Wilson, Supervisor of Elections

COMMUNITY MEMBERS PRESENT: Chris Hansen, Joseph Levesque, Mary Ann Wolf

CALL TO ORDER: Chairman Tim Noonan called the meeting to order at 9:00 a.m.

BUDGET REVIEW BY DEPARTMENT:

Executive & General Govt. – Charlotte reviewed numbers and the Board was in agreement.

Town Clerk/Tax Collector – Trish reviewed numbers and the Board was in agreement.

Cemetery – Jodi reviewed numbers. The Board decided to take out \$600 in fuel line since this is lumped together under fuel station. Other than that, the Board was in agreement.

Police Dept. – Steve went over numbers. Discussion took place on adding two part time employee's in order to have more night and weekend coverage and not rely on state police. Rock asked if he thought about being on call for this time period with just Steve and Adam. Steve indicated that this wouldn't work out. After some discussion Rock motioned to hire one part time employee only, seconded by Alan, **motion passed**. Budget was adjusted accordingly. Question was asked about the increase in cell phone, Steve responded that it was for an additional cell phone for Adam so he would not have to use his personal cell phone for company use. Mary Ann Wolf asked why administrative wages increased so much in the past couple years. Steve indicated that it was agreed upon that there would be a dollar an hour increase over the next couple years and that they were doing COLA increases like the town. Rock told Steve that the town was not doing COLA increases and any increases were based on merit and performance reviews. Steve said he has the review forms and will look them over.

Ambulance Dept. – Jesse reviewed numbers, mentioned that when you consider revenue of 25k the cost of running the dept will only be about 9k at year end. The Board was in agreement with the numbers.

Fire Dept. – Kim reviewed numbers and asked to increase "Conf., Dues & Sub." Line by \$200 as these amounts go up each year. Alan asked if he could come down by \$200 on the "physicals" line. Kim agreed, bottom line stayed as it was. The Board was in agreement.

DPW – Prescott asked for an additional \$10k on the "new equipment" line for a front nose multi-directional plow. The Board wanted to table this for now. Prescott will do further research on something more cost effective and come back at another time. The Board was in agreement with everything else.

Sanitation Admin/Solid Waste Dept. – Jodi reviewed the numbers and asked that we add a line for \$300 to cover for uniforms. The Board was in agreement with this and the rest of the budget.

Parks & Recreation – Prescott reviewed numbers. Discussion took place on whether 1K was needed for equipment rental. Agreed to bring it down to \$700 in order to make the total budget the same as last year. The Board was in agreement.

The Board decided to review Warrant Articles at next Tuesday's meeting.

On a motion by Alan Dustin, seconded by Tim Noonan; ***the Board voted unanimously to adjourn at 10:50 a.m.***

Respectfully submitted,

A handwritten signature in black ink that reads "Charlotte Comeau". The signature is written in a cursive style and is positioned above a light gray rectangular box.

Charlotte Comeau, Office Administrator

The next regular meeting of the Board of Selectmen is schedule for Tuesday, December 4, 2018 at 6:00 p.m.