

## Alstead Advisory Budget Committee Minutes for the May 10, 2017 meeting

### Members in attendance:

Chris Hansen, Chris Rietmann, Carol Reller, Glenn Elsesser, Sam Sutcliffe, Barbara Viegner, Mary Ann Wolf, Juliana Stevens, Marge Noonan

Minutes of the previous meeting were approved as amended.

### Committee Reports:

**Vilas Pool:** We met with Bobbie Wilson May 4, 2017. The Vilas Pool Committee consists of Syrene Porter, Secretary; Bobbie Wilson, Chairman; John Parrott, and Stephen Blake. They do not hold public meetings and they communicate with each other by phone and email. Vilas Pool gets approximately \$28,000 each year in two payments from the Vilas Pool Trust. The expected payroll for this year is \$34,000 for a manager, assistant manager, 3 lifeguards and helpers. Utilities and supplies are estimated at \$10,820, these include electricity, kitchen gas, Wi-Fi, phone, repairs, park supplies and children's programs. The difference is made up with rent for weddings and parties, along with donations. Working projects this year include the need for a new roof, and drainage and floor repair in the office/men's room building. The boathouse is beyond repair and should probably be taken down and replaced with a smaller storage shed. The bell tower needs repair and restoration. The bell tower is a major attraction of Vilas Pool. Juliana mentioned checking with the NH Preservation Alliance about available grants.

The Vilas Pool Committee feels the dam and bridge are the responsibility of the town. There is need of a dam maintenance plan, also consideration given to dredging the silt. An overall management plan to prioritize repairs, general operation expenses, and maintenance in needed for Vilas Pool. Consideration should be given to a Vilas Pool line in the operating budget. There is a meeting Thursday, June 1, at 1 PM for a tour of Vilas Pool with Bobbie and all are invited.

**Ambulance:** Mary Anne has a HIPAA confidentiality statement which will be transferred to Town Letterhead and once signed she will be able to do a cost analysis of the ambulance billing. This type of statement is used by other facilities to meet HIPAA regulations.

**CIP:** Bridge work and culvert replacement should be part of the CIP and there is a meeting planned with the Planning Board to discuss other items that should be part of the CIP as well such that the CIP is not just equipment. A Master Plan update for the town is also needed, as the last update was 2007. EM is meeting with SW Regional Planning regarding the Hazard Mitigation Plan.

**Transfer Station and Recycle Center:** Volunteers need to sign a waiver to work at the Transfer Station but do not need to attend class. There is a need for more flyers to be placed in the town office and shed. Ecosystems have a textile bin at the Walpole Transfer Station; the Salvation Army is no longer there. Need to check the possibility of one in our Transfer Station.

**SB Overview:** The Fire Department has purchased a replacement Thermal Imaging Camera for \$7000. Kim is in contact with the doctor for scheduling the necessary type of physicals. Arlington paving has a road shoulder machine that will be used to fix Walpole Valley Road as well as using it when the new paving starts May 15. In the future this will be in the paving specs. Chris Rietmann has been in contact with Arlene Crowell, Director of Communications of the Sherriff's Dept. regarding the communication tower and will be working with them on that issue.

**Action Items:** Mary Ann will get HIPAA waiver and see about putting Transfer Station flyers in the town office entrance.

Juliana will check with Historic Preservation regarding bell tower at Vilas Pool.

*Respectfully submitted by Marge Noonan*