

## Alstead Advisory Budget Committee Minutes for the April 22 meeting

### Members in attendance:

Chris Hansen  
Carol Reller  
Priscilla Sawa  
Sam Sutcliffe  
Les Thomas  
Jonathan Wildes  
Mary Ann Wolf

### Also present:

Barb Viegener  
Marge Noonan

### Topics discussed:

- The Select Board meeting last night was pretty routine.
- We reviewed the new Expenditure Report, which has "encumbered" columns. This might refer to funds that are committed to particular projects within a department.
- There are some discrepancies between the old "Alstead Budget" report and the new Expenditure Report.
- We need a one-page financial report in addition to these extremely detailed reports.

### Subcommittee reports:

- Jonathan (the Financial Tools, Data and Reports Subcommittee) is looking at Host Analytics, a cloud-based accounting solution that might provide better or cheaper capabilities than MuniSmart.
- We reviewed the Q2 mailing ("Your June Tax Bill Cometh") created by the Quarterly Report Subcommittee and suggested some minor changes.
- The EMSG committee is preparing a report with short-term recommendations for the Police Department. The committee will look into Emergency Management next. The current EM Director made a case for regionalization at the last meeting.
- Jonathan will make a list of goals for the Financial Planning subcommittee to work on over the next year.
- There is only one volunteer currently for the Employee Compensation Committee (Bob Quagland).
- Les Thomas will be our representative on the Employee Compensation Committee.

**Motions:**

- The meeting minutes of April 8 were approved.

**Action items:**

- Jonathan will connect with Chris Reitman about the financial tools.

**Next meeting:**

May 13 at 7:00 pm at the Town Offices.

**Agenda items for next meeting:**

- Follow up with the Select Board about the new Expenditure Report.
- Approve the Q2 mailing.

**Comments from the public:**

- None.