

**TOWN OF ALSTEAD, NEW HAMPSHIRE**  
**Board of Selectmen**  
**Minutes for Public Hearing and Regular Meeting of January 15, 2019 6:00 p.m.**  
**Town Hall, Main Street, Alstead, NH 03602**

**SELECTMEN PRESENT:** Timothy Noonan, Chairman; Alan Dustin, Rock Wilson

**STAFF PRESENT:** Charlotte Comeau, Office Administrator; Prescott Trafton, Director of Public Works, Jesse Moore, Ambulance Chief; Kim Kercewich, Fire Chief; Jodi Kercewich, Transfer Station Supervisor, Steve Murrell, Police Chief

**COMMUNITY MEMBERS PRESENT:** Glenn Elsesser, Chris Hansen, Joe Levesque, Bob McGuire, Marjorie Noonan, Susan Norlander, Bob Quaglin, Jane Quaglin, Carol Reller, Ed Reller, Barbara Viegner, Hans Waldmann, Bobbie Wilson, Mary Ann Wolf

**CALL TO ORDER:** Chairman Tim Noonan called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:** At 6:00 p.m. Tim Noonan led the Pledge of Allegiance.

**OPEN FORUM:** Tim Noonan said that he would read the budget totals by department and if there were any questions they could be asked. He read the 2018 budget amount, the 2018 actual expenses amount and then the 2019 budget amount. Below is the 2019 budget amount by department:

Executive \$74,274 – **No questions**

Town Clerk \$39,347 – **No questions**

Election \$8,116 – **No questions**

Tax Collector \$44,596 – **No questions**

Treasurer \$3,752 – **No questions**

Auditors & Assessors \$28,500 – **No questions**

Legal Fees - \$16,000 – **No questions**

Personnel Administration \$181,598.06. **Carol Reller had a question on the police retirement if a part time police were hired. Both Chief Murrell and the Board said that part time is not eligible for retirement.**

Planning & Zoning \$7,748 – **No questions**

General Government Buildings – **No questions**

Cemeteries - \$29,434 – **No questions**

Insurance \$24,312 – **No questions**

Regional Associations \$3,724 – **No questions**

Police Department \$181,145 – **No questions**

Ambulance Department \$34,152 – **No questions**

Fire Department \$62,611 – **No questions**

Forest Fire \$8,976 – **No questions**

Emergency Management \$26,937 – **No questions**

Communications (Cobb Hill Tower) \$600 – **No questions**

DPW Administration \$60,100 – **Chris Hansen asked if the new part time administrative assistant at the highway was included in this line. Tim said no and that it was included in the part time wages line. Mary Ann Wolf asked if the increase in the part time was due to this new position. Tim said the full time was decreased and the part time was increased. After some discussion Rock said once we go through a cycle we'll find out. Barbara Viegner wanted to know if there was away to put the part time Admin. Assist. into the DPW Admin. line. Tim said they could but chose not to. Mary Ann asked more about the Admin. Assist. and when she could be reached. The Board told her that they could call Charlotte for anything. Charlotte mentioned that Tina was at the Highway Garage after 2:30 in the afternoon.**

DPW Highway & Streets \$385,703 – **Carol Reller asked about the striping. Wanted to know if they were planning on doing this as it's been in the budget and not done. Tim said they are planning on it.**

Street Lighting \$6,000 – **No questions**

Sanitation Administration \$37,025 – **No questions**

Solid Waste/Recycling Disposal \$110,559 – **No questions**

Health Agencies \$15,387 – **No questions**

Welfare \$7,630 – **No questions**

Library Wages - \$42,500 – **Tim explained that this amount is usually the same each year and is for the wages and whatever isn't spent in wages the town issues a check to the library for the difference. Bob Quaglin asked why the town has to give a check for the remaining amount. Susan Norlander, Library Trustee explained that the remainder that is not used for wages pays for other items and is not strictly for wages although most of it is. She said that it really should be labeled Library appropriations.**

DPW Parks & Recreation - \$12,000 – **No questions**

Vilas Pool – \$2.00 – **No questions.**

Patriotic Purposes \$500 – **No questions**

Conservation Commission \$1,401 – **No questions**

Dept Interest \$3,000 – **No questions**

Tim reviewed and read the 2019 warrant articles.

Article 3: Paving Article-totaling \$57,652 to come from unassigned fund balance

Glenn addressed the Board on Article 3. on leaving out the wording “with any remaining asphalt to be used on Drewsville Rd. and Homestead Rd”. After some discussion, on a motion by Tim Noonan, seconded by Alan Dustin; **the Board voted unanimously to remove this.**

Article 4: Fire Capital Reserve Fund – Add \$35,000 to be raised from taxation

Article 5: Highway Capital Reserve Fund – Add \$65,000 to be raised from taxation

Article 6: Bridge Capital Reserve Fund – Add \$25,000 to come from fund balance

Article 7: Transfer Station Capital Reserve Fund – Add \$5,000 to be raised from taxation

Article 8: Re-roofing Municipal Offices - \$42,627 to come from fund balance

Bob Quaglin addressed the Board wanting clarification on Article 8 for the Municipal office roof and the amount in the building and maintenance as well to cover for this. Alan explained that the article may not pass and that a good amount of the money is in the budget for building and maintenance for the library roof and they wanted to be sure there was enough to re-shingle the municipal office if the metal roof article failed.

Article 9: Library Repairs – \$105,600. \$60,000 to be withdrawn from Library Capital Reserve Fund and \$45,600 to be raised by new taxation.

Article 10: Fence for Pine Grove Cemetery - \$6,100 to be raised from taxation

Article 11: Permits for Culverts on Thayer Brook Rd and Pine Cliff - \$35,000 to be raised from taxation

Glenn addressed the Board about the wording for the culverts. He said that since we don't know yet if it will be box culverts, to remove this word and leave it as culverts. **The Board all agreed.**

The Hearing was concluded at 6:45 and Tim announced that anyone wishing to leave may do so and that they were going to conduct the business meeting for anyone that wanted to stay.

**ACTION ITEMS:** Payroll and Bill manifests signed; veterans' credit signed. Appointment paper for Sarah Webb signed.

Glenn Elsesser presented the CIP to the planning board. He gave the board a copy and said that he would send an electronic copy for Charlotte to put on the website.

**INFORMATIONAL:** Deliberative Session February 2, 10:00 a.m. at Vilas Middle School Gymnasium

**MINUTES FROM PREVIOUS MEETING:** Minutes of January 8, 2019: On a motion by Tim Noonan, seconded by Alan Dustin; **the Board voted to approve the minutes. The motion passed unanimously.**

On a motion by Rock Wilson, seconded by Alan Dustin; **The Board voted unanimously to adjourn at 7:10 p.m.**

Respectfully submitted,

Charlotte Comeau, Office Administrator

**The next meeting of the Board of Selectmen is schedule for Tuesday, February 12<sup>th</sup> 6:00 p.m.**