

## **Alstead Advisory Budget Committee Minutes for the June 8, 2016 meeting**

### **Members in attendance:**

Glenn Elsesser  
Chris Hansen  
Marge Noonan  
Carol Reller  
Priscilla Sawa  
Sam Sutcliffe  
Barbara Viegener

### **Also present:**

Susan Norlander  
Chris Rietmann

### **Review agenda and minutes from the last meeting:**

The meeting minutes of May 25 were approved (7/yes, 0/no, 0/abstentions).

### **Select Board meeting:**

The Selectmen are considering whether to outsource the mowing of town spaces to a bonded, insured landscaping service. Regarding the maintenance of Vilas Pool property, the Selectmen have clarified that the town is responsible for property outside of the fence, and the Vilas Pool Trust is responsible for inside the fence.

Forest Fire wages are at \$17,000 (\$14,000 over budget), but this is perhaps only 50% of the total cost of the recent fires. No reimbursement from the state is expected. We discussed whether we could create a Fire/Flood Reserve Fund to prepare better for future disasters.

The Selectmen have the names of three structural engineers who can assess the fire station door and recommend how to increase the height. We might need a 2017 warrant article for this. The new fire truck can be housed temporarily at the East Alstead fire station.

Dave Crosby and Bruce Bellows will look at the retaining walls below the town offices and come up with a scope of work proposal.

Chris Rietmann's friend wants to rent the town's commercial kitchen (Bragg Lane). No additional insurance would be required.

The Gilsum Mine Rd property is posted on MuniBid.

Rock is going to get a group of people together to come up with a maintenance plan for water quality and flow at Vilas Pool, including draining and dredging.

Linda and Kelly are working on a RFP for the Drewsville Bridge.

The Selectmen received a proposal to do a partial survey of the Bragg Lane property, but they are not sure who requested the proposal. We need a full survey.

There has been no progress to date on job descriptions and a performance review process for town employees.

#### **Transfer Station committee:**

The committee met for the first time, with Chris R., Chris H., Glenn, Marge, Tim Noonan, Jodi, Trish, and Mary Ann attending. The committee will meet every first and third Wednesday. Meeting minutes are available from Marge or Mary Ann.

#### **Lake Warren grant:**

No progress.

#### **Year-to-year budget compare:**

Welfare costs are down, probably due to the new policy of not paying rent to owners of rental properties that are behind in their taxes.

#### **New business:**

Barbara Viegner was sworn in as a regular member of the committee.

#### **Action items:**

- Glenn will add the Flood/Fire Reserve Fund to his list of possible 2017 warrant articles.
- Glenn and Chris R. will attend the Planning Board meeting on June 13 to discuss the CIP.

#### **Next meeting:**

Next meeting is June 22 at the Town Offices.

#### **Agenda items for next meeting:**

- Items from the punch list: budget review, town employee job descriptions, building maintenance, transfer station committee, CIP, and Bragg Lane.

*Minutes submitted by Priscilla Sawa*