

## Emergency Management Study Group

### Minutes for the May 14 meeting

#### Members in attendance:

Anne Cartwright  
Bonnie Chase  
Carol Reller  
Ed Reller  
Priscilla Sawa  
Matt Saxton  
Bobbie Wilson

#### Also present:

Chris Reitman

#### Topics discussed:

- Marcello's last day will be August 1.
- The Select Board has accepted our report on the Police Department.
- This committee would like to give input on the job posting and where it is posted.
- Liz Lufkin of the NH Safety Department is transferring to a different county, but will reschedule a meeting with us and the new rep.
- Carol has a copy of the EM director's manual. We need to look into the requirements for the issues raised by our current EM director — director training and how many MREs we are required to store.
- Regarding the interviewing for the Police Chief position, Bob Quagland recommended that there be a list of questions not to be asked, in order to avoid legal issues. All candidates must be asked the same questions. He also recommended that the town attorney review the posting before it goes out.
- We recommend that the Select Board keep a list of where the posting goes out and monitor the site to see the number of hits received.
- The town has a standard job application. The Select Board needs to resolve the question of whether the application for Police Chief needs to be filled out before the interview.
- We reviewed the draft of the job posting and suggested various edits.
- Carol has come up with a list of questions for the NH Safety Department representative. The principle question is what is the town required to do to comply with HS and FEMA standards?
- We discussed the rise in heroin use in our town and whether this committee should address it. We agreed that this is part of the long-term vision for the town, which needs to be developed with the new police chief. There is considerable support for a neighborhood watch organization.

### **Motions:**

- The meeting minutes of April 23 were approved.
- We approved the draft of the job posting, with edits. (Ed made the motion, Bobbie seconded it, 7 in favor and 0 opposed.)

### **Action items:**

- Carol will send the revised draft to Chris R. tomorrow morning (May 15).

### **Next meeting:**

June 4 at 7:00 pm at the Town Offices.

### **Agenda items for next meeting:**

- Presentations and discussion with the NH Safety Department reps and our current EM.

### **Comments from the public:**

- None.